



ACADEMIC BOARD

Vacancies for two members of Non-Teaching Staff - Call for Nominations

There are vacancies on Academic Board for **TWO members of Non-Teaching staff**.

Nominations are sought for candidates for both vacancies.

Eligibility: Full-time or part-time members of Non-Teaching staff

Time Commitment:

- Academic Board nominees serve for a period of two years.
- They may seek re-election for a further two-year term, but may not serve for more than four years consecutively.
- There are at least five Academic Board meetings per annum, normally held at 9.30a.m. on Monday mornings.

Nomination Forms from: Secretariat & Records Management
Egerton Court
2 Rodney Street

Telephone: 231 3550 / 3116 / 3533

E-mail: secretariat@ljmu.ac.uk

Important Notes for Nominees:

- Nomination forms **must** be signed by the nominee **and** be supported by either two full or part-time members of Non-Teaching staff, one of which must be your Line Manager.
- Nominees must include a supporting statement with their nomination.
- This statement will be included on the ballot form if there are more than two nominations received.

The closing date for receipt of nominations is Friday 30 January 2009.

Should there be more than two nominations; an Election will be held over the period 16 – 27 February 2009.