

## Alumni Award Policy

<b>Responsibility for Policy:</b>	Registrar and Chief Operating Officer
<b>Relevant to:</b>	All LJMU Staff, Students and Academic Partnerships
<b>Approved by:</b>	Registrar and Deputy Chief Executive - May 2014, Fee Setting Working Group - May 2018, June 2019, September 2020
<b>Responsibility for Document Review:</b>	Head of Registry Services
<b>Date introduced:</b>	May 2014
<b>Date(s) modified:</b>	August 2015, September 2016, May 2017, May 2018, September 2020, July 2021, July 2022
<b>Next Review Date:</b>	May 2023

### RELEVANT DOCUMENTS

- Student Support Regulations
- Financial Regulations
- Academic Regulations

### RELATED POLICIES & DOCUMENTS

- Financial Regulations

## Academic Registry

### Alumni Award 2022/23

Students who have graduated from Liverpool John Moores University with a degree award are eligible for an Alumni Award. The award takes the form of a 20% fee reduction for any new, taught postgraduate master's level programmes or research degree programme undertaken. The award will apply the 20% reduction to all years of the programme, not just the first year of study and applies to Home students.

Fees will automatically be reduced for eligible students with no requirement to apply. A student's eligibility will be assessed from information held by LJMU regarding their prior study declared in their admission application. Students will receive a letter prior to the start of their studies advising them of the fee reduction.

#### Eligibility

LJMU Alumni Awards will be calculated and applied automatically; students do not need to apply. However, students must meet our specified eligibility criteria:

- Students must have successfully completed an undergraduate degree programme at LJMU irrespective of when they graduated.
- The award can apply to either a taught masters or a research degree programmes.
- Students can be either paying their own fees or be in receipt of sponsorship from a third party (please note exclusions below).
- The 20% award only applies to new programmes of study commencing in 2016/17 academic year onwards.

Please note that the award will only apply to one programme of study therefore students attending more than one eligible programme will have the award applied to the programme with the greater fee value. Students will only receive the award once during their studies. Subsequent further study will not be eligible if a student has already been in receipt of the award. Awards cannot be applied retrospectively.

#### Exclusions

The following exclusions apply:

- PGC/DE programmes.
- Students who are in receipt of a fee bursary for the following programmes; MA Social work, MSc Environmental Planning.
- CPD programmes.
- LJMU staff who are being fully sponsored under the Staff Development Policy
- Students who are in receipt of an LJMU tuition fee scholarship will not be able to receive both awards and will be allocated the award with the highest value.
- International students. Information relating to International Student Scholarships can be found at <https://www.ljmu.ac.uk/international/thinking-of-applying/international-scholarships>

Students who are currently in receipt of the 15% Alumni Award, will continue to receive the 15% award, until completion of their programme of study.

Any queries regarding eligibility should be made to Academic Registry.