Education Research Complete

Provides indexing and abstracting of over 2100 journals with full text access to 1200 scholarly research, 500 books and monographs. Covering all areas and level of education, from early childhood to higher education.

This database is available on and off campus and may be accessed from Databases in the Electronic Library: www.ljmu.ac.uk/library/e-library

- Go to Discover, if prompted, Sign in with your LJMU username@ljmu.ac.uk and password
- Select the Databases option
- Type the name of the database in the search box
- Select the title and then the online link in the View online box

Searching

The database automatically defaults to the Advanced Search screen and at the top of the screen there is a toolbar, which allows you to switch to various sections.

You can search by entering words into a search box without specifying search fields. The database will retrieve documents containing all your search terms, appearing in any field (document titles, authors, subjects, full text, etc.)

Search Tips

Boolean Operators

Boolean search operators: AND, OR and NOT, link your keywords together and enable you to search more effectively:

- The term AND, will narrow a search to only find records which contain all search terms, for example: teach AND inclusion
- The term OR, will widen a search to find records containing any of your alternative search terms, but not necessarily all, for example: coach OR mentor
- The term NOT, excludes part of a topic or specific terms from a search, for example: PE NOT sport

Exact word or phrases

You can search for an exact word or phrase of two or more words by surrounding it with quotation marks. For example, if you type "teacher" in quotation marks this will ensure that the database only searches for that exact word and not any variances.

If you type "physical education" in quotation marks this ensures that the database only retrieves records where these words appear together as a phrase.

Truncation

An asterisk is a truncation symbol that can be used after the first few characters of a word to include all varying endings of that word in a search, for example: comput* will find computer, computers, computing, computerised, computation

Alternative Search Terms

If you are struggling to find information on a given topic – try changing your search terms to include alternative keywords, for example: mathematics could also be referred to as numeracy.

Search Limits

You can limit your searches by Publisher, Content Type or Publication Year using the refine filters on the search results page. This will help you to find the most relevant research quickly and easily, filtering out any results which are not fully focused on your search topic.
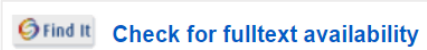
Displaying Results

The Result List Screen has three columns:

- **Refine Results**: narrow by source type, subject, journal, author, and more
- **All Results**: all the items found are displayed
- Limit Results: filter the results using the options such as full text or a date range and select update for a revised results list.

The results can be citations, full text articles, document summaries or abstracts, and can include links to full text. Each result has a number next to it and the available formats are displayed: HTML full text, Linked Full Text (PDF).

Select the **Find It Check for fulltext availability** link to check for full text availability, this will look for full text access via another resource. Select the link to go to the journal and the full text article. Remember to follow any log in details if you are working off campus.

Selecting **the magnifying glass** icon or the title of a reference will provide a summary or an abstract. Your keywords are highlighted in bold throughout the summary and sometimes there are additional keywords for further searching ideas.

Use the page numbers at the top or bottom of the screen to move backwards and forwards through the results.

Email, Print, Save, Export

From the full list of results, you can print, save or email selected records. To add a record, select the Add to folder icon this will add it to a **folder** on the toolbar

Open the folder to display the contents and then choose the appropriate button to print, email, save the as a file or export.

To export to EndNote Online select the **Direct Export to EndNote Web** option.

Additional Features

If you create an account within the database to save search or to set up a Search Alert. The database will rerun your search and "alert" you by email or RSS feed when new items are published. Select the Share option then select Create an alert and complete the form.

Further Help

Further guidance is available using the Help button on the toolbar or from your Academic Engagement Librarian.

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