

# Special Collections and Archives

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## What is the service?

Special Collections and Archives

## Who may access the service?

LJMU students, LJMU staff and members of the public

## What are the benefits of the service?

- Provides support and expert advice for all aspects of our Special Collections and Archives

## What is included?

This service includes

- Defined opening hours and reception service
- User support: enquiries, educational and outreach activities
- Document production from the strongrooms
- Digitisation for preservation and access
- Exhibitions and displays
- Marketing and communications: print, web, social media
- Support for consultation and research in the Reading Room

## What should I expect?

Standards
Access to the Special Collections and American Studies Reading Room will be maintained for 100% of their advertised opening hours
95% of the materials requested from the Special Collections and Archives will be available for consultation on the requested day

## Availability

This service is available within Library Services [Full Service](#) hours