#

 **Library Services**

# README file Template

**You can use this template to ensure you have all the information needed alongside depositing your data in the LJMU data repository. Write your readme file as plain text and avoid using proprietary formats such as MS Word where possible.**

 *If you require advice or assistance, please feel free to contact us at researchonline@ljmu.ac.uk or reach out to Amie Longthorne, the Research Data Management Specialist, at a.l.longthorne@ljmu.ac.uk.*

1. **About the data set**

* Provide title of your data set
* Provide the names of the dataset creators, along with their affiliations and ORCID if applicable
* List the organisations with which the creators are affiliated
* Specify the rights holder(s) for the dataset
* Indicate the year of publication

2 . **Description**

* Provide a brief abstract or description of the dataset
* Highlight key information such as data collection or generation methods, important characteristics, etc.
* Specify how the dataset should be cited, including the format and any DOI if available.
* Include a citation for any publication related to the dataset or provide details if a publication is in progress.

**3. Contact details**

Optional: Provide contact information for any queries or forwarding contact should you leave LJMU

 **4. Terms of use**

Include a standard copyright notice and license statement, specifying the terms of use for the dataset

 **5.Project and funding information**

* Title: Specify the title of the project, if applicable
* The project start and end dates
* Funding organisation name, include the grant number, if applicable

**6.Contents**

* List all files included in the dataset, along with their extensions and brief descriptions of their contents. If there are numerous files, provide a dataset structure key or file naming convention
* If applicable, describe any specialised data file formats and specify the software used to generate or render the data files, including versions and relevant links

**5. Methods**

* Describe how the dataset was generated, including experimental procedures/protocols, environmental/experimental conditions, instruments used (hardware and software), data processing methods
* Any information about data sources or individuals involved in the dataset creation or analysis.
* If detailed methods are available in a published or forthcoming article, you can refer to it here and provide a brief citation.