

Liverpool John Moores University Academic Policies and Regulations

Please note – for joint and dual awards, application of the policies below will be agreed on a case by case basis.

Application process for partners applying to operate outside of the standard agreed policies
If a partner institution wishes to operate outside of an academic policy that the University has designated that partners will comply with, an application, with rationale, should be submitted for consideration by the Academic Quality and Standards Committee (AQSC).

LJMU Academic Regulations and Policy and Application to Collaborative Partners

Academic Regulations and Policies	Application to collaborative partners in line with the Guiding Principles
<u>Assessment and Feedback Policy</u>	Collaborative partners are required to comply
<u>Academic Misconduct Policy</u>	Collaborative partners are required to comply
<u>Application for Variance</u>	Collaborative partners are required to comply
<u>Board of Study Protocols</u>	Collaborative partners are required to comply
<u>Digital Learning Policy</u>	Collaborative partners are required to comply
<u>Curriculum Design Guide</u>	Collaborative partners are required to comply.
<u>Educational Video and Audio Recording Policy</u>	Collaborative partners are not required to comply with the LJMU policy.
<u>Erasmus Policy Statement</u>	Partners are not expected to comply.
<u>Final Transcripts and Award Certificates Policy</u>	Collaborative partners are required to comply.
<u>Internal Programme of Study Transfer Policy</u>	Collaborative partners are required to comply, where a student is transferring between LJMU validated programmes.
<u>Invigilation of Examinations</u>	Partners are not expected to comply.
<u>Learning and Teaching Strategy 2023-2030</u>	Partners are not expected to comply.
<u>Leave of Absence Policy</u>	Collaborative partners are required to comply.

<u>LJMU Code of Practice for Admissions</u>	Collaborative partners are required to comply.
<u>Module Evaluation Policy</u>	Whilst it is recognised that partners may have their own methods for student module evaluation in place, it is expected that the LJMU core questions are covered in their evaluation processes. Further information is available within <u>Module Evaluation Guide for Staff</u>
<u>Personal Development Planning Policy</u>	Partners are not expected to comply. There is an expectation that partner organisations have appropriate mechanisms to provide pastoral and academic support for students.
<u>Personal Tutoring Policy</u>	Partners are not expected to comply. There is an expectation that partner organisations have appropriate mechanisms to provide pastoral and academic support for students.
<u>Placement Learning Code of Practice</u> <u>Placement Learning Code of Practice Appendix 1-4</u>	Partners are not expected to comply. There is an expectation that partners have an appropriate policy on Placement Learning, to ensure compliance with the UK QAA Quality Code and Chapter B10.
<u>Programme and Module Guides</u>	Programme guide - Collaborative programmes are expected to use the collaborative programme guide template. Module guides - Collaborative partners are not required to use the LJMU template, however there is an expectation that appropriate module level information is shared with students.
<u>Quality and Standards University Framework</u>	Collaborative partners are required to comply.
<u>Recognition of Prior (Experiential) Learning and Credit Transfer Handbook</u>	Collaborative partners are required to comply.
<u>Recognition of Prior Learning Form</u>	Collaborative partners are required to comply.
<u>Recognition of Prior Learning Policy</u>	Collaborative partners are required to comply.

<u>RPL/Credit Transfer Mapping Templates</u>	Collaborative partners are required to comply.
<u>Student Complaints Procedure for Academic Partnerships</u>	Collaborative partners are not required to comply. Appropriate mechanisms to be in place. LJMU students studying at partner institutions are expected to access their local institution's Complaints Procedure in the first instance.
<u>Student Withdrawal Policy</u>	Collaborative partners are required to comply.
<u>Teaching Observation Scheme</u>	Partners are not expected to comply. There is an expectation that partners undertake a form of peer review and teaching observation, when teaching on an LJMU award.

Processes / Procedures	
<u>Continuous Monitoring and Enhancement Procedures</u>	Collaborative partners are required to comply.
<u>External Examining</u>	Collaborative partners are required to comply.
<u>Validation of Collaborative Programmes</u>	Collaborative partners are required to comply.

Collaborative Specific Policies	
<u>Approval of Additional Teaching Venues</u>	Collaborative partners are required to comply.
<u>Approval of Marketing and Publicity Materials</u>	Collaborative partners are required to comply.
<u>Approval of staff teaching on LJMU programmes</u>	Collaborative partners have to apply for approval of staff to teach on LJMU awards.