**NHS RESEARCH COSTS FORM**

Costing Considerations for Research where the University will act as Sponsor:

**Staffing Costs**

* Does the study take place on NHS premises
* Are any NHS staff involved in the research, i.e.; any ward or clinic staff expected to distribute study information or assist with participant identification or carry out any study related procedures?
* Do any staff need to be employed specifically to do the research?

**Treatment Costs**

You should seek advice about treatment costs from NHS Trust Finance Office. These may not be funded by the grant – but could prevent the study going ahead if there are significant unplanned additional treatment costs for the NHS

**Service Support Costs**

You should seek advice about service support from NHS Trust. These include:

* Screening
* Consenting costs
* Patient Safety Costs

**Research Costs**

* Patient refreshments
* Training
* PPI costs (patient involvement)
* Travel / Parking expenses
* Clinical Consumables, blood bottles, syringes etc.
* Administrative Consumables, postage, stationery etc.
* Payments to participants
* Payments to Primary Care practices for assistance with research, e.g.; database search to identify potential participants (for studies not eligible to receive service support costs)
* Courier costs
* Costs of study procedures, e.g.; X-rays, MRI, ECG etc.
* Pharmacy support
* Radiology support
* Laboratory support both NHS labs and external labs (may be in UK or global)
* Any other external providers, e.g.; CTU
* Translation
* Counselling

**Study in GP surgeries**

Where study is being planned to be conducted in GP surgeries, then the relevant CCG should be contacted.

**For multi-site studies some or all of these costs may apply at other sites.**

**Associated Study Costs (Sponsor responsibilities)**

* Regulatory fees
* Archiving
* Monitoring and audit –
* Is there enough money for the study duration?
* Insurance – additional premium may be due depending on the type of study and risk.

YOU MUST SEEK APPROVAL FOR NHS COSTS FROM RELEVANT R&D OFFICE AT THE NHS TRUST BEFORE GRANT SUBMISSION