

## Changes to your Study Circumstances: Visa Implications

This information sheet aims to provide LJMU students who hold a Student Visa or a Tier 4 visa, with some points to consider if you are planning to make changes to your study circumstances.

This information sheet considers the impact on your Student or Tier 4 visa and your immigration status of changes to your study circumstances.

Student and Tier 4 visas are sponsored visas and issued for you to study on the course as stated on your CAS. The visa conditions and length of validity are based on the information about your course of study as stated on your CAS.

In most circumstances, changes to your study circumstances may have an impact on your visa/immigration status in the UK.

In most cases, it will not be possible to study on a new course with a visa issued to study on a different course even at the same institution (there are a few exceptions). There are different requirements and considerations if you have failed some parts, or all of, your course of study depending on resit and reassessment options and Student Visa sponsorship rules.

### Steps to take before taking action on any changes to your study circumstances:

**Step 1.** Read the relevant section of this information sheet

**Step 2.** Discuss your study situation with your Personal Tutor about any support you may need

**Step 3.** Discuss with your Programme Leader about the possibility of the changes you wish to make and LJMU requirements

**Step 4.** If you decide to go ahead with your proposed changes, contact the International Advice team for tailored advice

**Step 5.** You may also wish to contact other teams at LJMU for advice (eg: Wellbeing team or the Students' Union) depending on your circumstances

**Disclaimer** Please note: This information sheet is based on the current information available from the UK Government at the time of publication (June 2021). Always check for updates

[www.ljmu.ac.uk/international-advice](http://www.ljmu.ac.uk/international-advice)

## Sections of this Information Sheet – Changes to Study Circumstances

On the next page, you will find a table of contents outlining the different sections of this information sheet. Click on the link below for the type of change that describes your situation to go directly to that section of the information sheet.

This information sheet covers information on various changes to your study circumstances. Below are the types of changes that this information sheet covers:

- [Steps to take before taking action on any changes to your study circumstances](#)
- [Starting a new course at LJMU \(after completing previous course\)](#)
- [Changing to a new course of study at LJMU \(without completing previous course\)](#)
  - [Immigration rules and changing course with existing visa](#)
  - [Changing course of study to a new course which is the same length](#)
  - [Changing course of study to a new course which is shorter than your current course](#)
  - [Changing course of study to a new course which is longer than existing visa](#)
  - [Changing course of study to a new course at a lower RQF level](#)
- [Adding a work placement or a study abroad period](#)
- [Removing a work placement or study abroad period](#)
- [Taking a short absence from your course of study](#)
- [Taking a \(longer\) Leave of Absence from your course of study at LJMU](#)
- [Withdrawing from your course of study at LJMU](#)
- [Completing your course of study early \(earlier than the date stated on your CAS\)](#)
- [Reassessments, resits and repeat teaching](#)
- [Unable to complete course of study before visa expiry date](#)
- [Further Advice and Support](#)

### Starting a new course of study at LJMU (after completing previous course)

If, after successfully completing a course of study at LJMU, you wish to commence a new course of study, you will need to have been issued with a CAS for the new course and apply for a new student visa for that new course.

Under the immigration rules, it is possible to start the new course with your existing Student or Tier 4 visa, as long as you submit an application for a new student visa within 6 weeks of the new course start date or before your existing Student visa expires (whichever is sooner), however LJMU will normally require you to have applied for your new student visa before enrolling on your new course.

To start a new course after completing a previous course, you will need to make an admissions application through LJMU International Admissions who will consider any application in line with LJMU admissions requirements and LJMU Student Visa Sponsorship requirements.

A CAS will only be issued for further studies at LJMU if you meet all the requirements for sponsorship, including academic progression and time limits on student visas.

**Example:** You have completed a 3 year UG degree at LJMU in May and your visa expires at end of September, you can begin a Master's degree with your existing student visa but must make a new Student Visa application before the expiry of your visa or within 6 weeks of the start of your new course, whichever is earlier.

**Note:** You will need to meet all the LJMU registration and enrolment requirements. You can start your new course at your own risk. If your visa application is refused, you may not be able to continue with your studies.

- See Information Sheet about [Applying for a Student Visa in the UK](#)

If you decide to start a new course of study at LJMU after completing a previous course, please contact us at [InternationalAdvice@ljmu.ac.uk](mailto:InternationalAdvice@ljmu.ac.uk) for advice on making a new student visa application.

## Changing to a new course of study at LJMU (without completing previous course)

**It is only possible to change to a new course of study at LJMU with an existing Student or Tier 4 visa in very limited circumstances.**

In all circumstances where you are considering a change to a new course of study at LJMU without having completed a previous course, you will first need to check with your Programme Leader whether it is possible from an academic regulations perspective at the time you want to make the change.

Additionally, you should discuss with the Academic Registry if there are any other institutional policies or other considerations, which may have an impact on the change. For example: there may be tuition fee implications, LJMU Student Visa Sponsorship requirements etc.

### Immigration rules and changing course with existing visa:

**Normally, you need to meet the following conditions in order to be able to transfer to a new course of study at LJMU with an existing Student or Tier 4 visa**

- The change would normally need to be made early (at the beginning of your studies).
- Your Student Visa was issued for full time study at degree level study or above.
- The new course is at the same level or higher.
- The new course end date must be within the existing validity of your Student visa.
- Your new course should be related to the previous course, or both your previous course and your new course represent "genuine career aspirations".

If a change of course is permitted with your existing visa, the Academic Registry will report the change of course on your CAS to UKVI.

If your proposed transfer of course does not meet all the above requirements, then it may not be possible to transfer to a new course of study with your existing Student or Tier 4 visa.

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### Changing course of study to a new course which is the same length:

**If you plan to change course of study to a new course which is the same length as the course for which your Student or Tier 4 visa was granted, or which can be completed within the existing validity of your current Student or Tier 4 visa, it *may* be possible to transfer to a new course of study at LJMU, subject to meeting the requirements outlined above in the section “[Immigration rules and changing course with existing visa](#)”.**

If the proposed change of course does not meet the requirements outlined above, it may still be possible to change to a new course of study, but only if you are able to obtain a new CAS and make a new Student Visa application for the new course.

This may, additionally, require an admissions application through LJMU International Admissions who will consider any application in line with LJMU admissions requirements and LJMU Student Visa Sponsorship requirements.

**In most cases, it will only be possible to make a new Student Visa application outside the UK due to the Student Visa academic progression rules (see [Applying for a Student Visa in the UK](#)).**

Additionally, you should discuss with the Academic Registry if there are any other institutional policies or other considerations which may have an impact on the change. For example: there may be tuition fee implications, LJMU Student Visa Sponsorship requirements etc.

If, after discussing with your Programme Leader and Academic Registry, you are able to change to a new course of study on your existing visa, please contact us at [InternationalAdvice@ljmu.ac.uk](mailto:InternationalAdvice@ljmu.ac.uk) for any further advice on visa / immigration related matters.

### Changing course of study to a new course which is shorter than your current course:

**If you plan to change course of study to a new course which is shorter than your current one, it *may* be possible to change to a new course of study at LJMU, subject to meeting the requirements outlined above in the section “[Immigration rules and changing course with existing visa](#)”.**

Where it is possible to change to a new course of study, which is shorter than your current course, the following points are important to note:

- LJMU will notify UKVI of the change of your course of study.
- When you complete your new course of study, LJMU will notify of the early completion of your studies.
- UKVI will curtail (or shorten) your visa to the original extra time that you were issued with, from the date that they curtail your visa (your visa will be curtailed to 4 months or 2 months after you complete the new course of study).
- Your new visa expiry date will be the curtailment date and not the date on your BRP.
- These changes could impact on some of your visa conditions, such as whether you are able to work more than restricted hours in the summer vacation period.

If the proposed course change does not meet the requirements outlined above, it may still be possible to change to a new course of study, but only if you are able to obtain a new CAS and make a new Student Visa application for the new course.

This may, additionally, require an admissions application through LJMU International Admissions who will consider any application in line with LJMU admissions requirements and LJMU Student Visa Sponsorship requirements.

**In most cases, it will only be possible to make a new Student Visa application outside the UK due to the Student Visa academic progression rules.**

Additionally, you should discuss with the Academic Registry if there are any other institutional policies or other considerations which may have an impact on the change. For example: there may be tuition fee implications, LJMU Student Visa Sponsorship requirements etc.

If, after discussing with your Programme Leader and Academic Registry, you decide to change to a new course of study which is shorter than your current course, please contact us at [InternationalAdvice@ljmu.ac.uk](mailto:InternationalAdvice@ljmu.ac.uk) for further advice on visa / immigration related implications of making such a change.

### Changing course of study to a new course which is longer than existing student visa:

**Under the immigration rules, it is not normally possible to change to a new course with your existing student visa if the new course has an expected completion date later than your existing student visa.\***

In this case, it *may* still be possible to change to a new course of study, but only if you are able to obtain a new CAS and make a new Student Visa application for the new course.

This may, additionally, require an admissions application through LJMU International Admissions who will consider any application in line with LJMU admissions requirements and LJMU Student Visa Sponsorship requirements.

**In most cases, it will only be possible to make a new Student Visa application outside the UK due to the Student Visa academic progression rules.**

\*As an exception, it may be possible to change course of study if the course is one with an integrated Masters (e.g. Transferring from BEng to MEng). In this case, an application to International Admissions may not be necessary and a new CAS can be issued by Academic Registry for a move to the new course.

Additionally, you should discuss with the Academic Registry if there are any other institutional policies or other considerations which may have an impact on the change. For example: there may be tuition fee implications, LJMU Student Visa Sponsorship requirements etc.

If, after discussing with your Programme Leader and Academic Registry, you decide to change to a new course of study which is longer than your existing student visa, please contact us at [InternationalAdvice@ljmu.ac.uk](mailto:InternationalAdvice@ljmu.ac.uk) for further advice on visa / immigration related implications of making such a change.

### Changing course of study to a new course at a lower RQF level:

**Under the immigration rules, it is not normally possible to change to a new course with your existing student visa if the new course is at a lower RQF level.**

In this case, it *may* still be possible to change to a new course of study, but only if you are able to obtain a new CAS and make a new Student Visa application for the new course.

This may additionally require a new course application through LJMU International Admissions who will consider any application in line with LJMU admissions requirements and LJMU Student Visa Sponsorship requirements.

In most cases, it will only be possible to make a new Student Visa application outside the UK due to the Student Visa academic progression rules.

You should also discuss with the Academic Registry if there are any other institutional policies or other considerations, which may have an impact on the change. For example: there may be tuition fee implications, LJMU Student Visa Sponsorship requirements etc.

If, after discussing with your Programme Leader and Academic Registry, you decide to change to a new course of study at a lower RQF level, please contact us at [InternationalAdvice@ljmu.ac.uk](mailto:InternationalAdvice@ljmu.ac.uk) for further advice on visa / immigration related implications of making such a change.

### Adding a Work Placement or Study Abroad Period

**Adding a work placement or a study abroad period to your course of study (where this option is available) *may* be possible with your existing Student or Tier 4 visa if the work placement or study abroad period is an assessed and integral part of the new course.**

Under the Student Visa rules it is not normally possible to change a course of study to a new course which cannot be completed within the existing validity of a student visa. The academic progression requirements mean that you must have completed a previous course before starting a new course.

However, there is an exception for students adding a work placement or study abroad period to their course of study.

If you want to add a work placement or a study abroad period to your course of study (where the option is available and meets the requirements), you should first discuss the change with your Programme Leader and the Academic Registry.

If you are permitted to change course by adding an integral and assessed work placement or study abroad period, you will need to apply for further permission to stay in the UK as the addition will mean that the new end date of your course will be later than the current expiry of your visa.

It may be possible to apply for a Student Visa extension either before you begin or after you have completed the work placement or study abroad period depending on the validity of your existing Student or Tier 4 visa (ie: if your Student Visa is still valid until after you complete your work placement or study abroad period, it may be possible to apply for an extension after completing it).

Apart from changing the end date, you should also be aware that changing your course of study could impact on whether the summer period is considered a vacation period for you or not, which consequently also has an impact on your work restrictions.

Additionally, you should discuss with your Programme Leader and the Academic Registry if there are any other institutional policies or other considerations which may have an impact on the change. For example: there may be tuition fee implications, LJMU Student Visa Sponsorship requirements etc.

If the Study Abroad period that you wish to add is not an integral and assessed part of your course of study, it *may* still be possible to undertake the period, but LJMU may need to withdraw sponsorship for your current student visa, and you may need to make a new student visa application subject to meeting all the requirements for further student visa sponsorship (including the LJMU Student Visa Sponsorship requirements).

If, after discussing with your Programme Leader and Academic Registry, you decide to add a work placement or study abroad period, please contact us at [InternationalAdvice@ljmu.ac.uk](mailto:InternationalAdvice@ljmu.ac.uk) for further advice on visa / immigration related implications of making such a change.

### Removing a Work Placement or Study Abroad Period

If you were issued with a CAS for your course of study, which includes an assessed and integral work placement or study abroad period, but you are not able to undertake the work placement or study abroad period, you should speak to your Programme Leader in the first instance.

Your Programme Leader will confirm with Academic Registry if the removal of your work placement or study abroad period is possible with your existing Tier 4 or Student Visa.

If it is possible to remove the work placement or study abroad period, without otherwise changing the course of study (ie: if it would generally be the same qualification and title), then it *may* be possible to continue and complete the course with your existing Student or Tier 4 visa.

In circumstances where it is possible to continue studying on the same course but removing the work placement or study abroad period with your existing visa, LJMU will notify UKVI of the change of circumstances on your CAS.

Removing a work placement or study abroad period from a course of study will normally result in the end date of the course being significantly earlier (often by a year).

LJMU will notify UKVI of early completion of your studies (a change from your original expected end date) and UKVI will curtail (shorten or cancel) your Student or Tier 4 visa to the normal additional extra time given at the end of a student visa (in most cases in these circumstances, curtailment would be 2 or 4 months from the early completion date).

UKVI will normally email a notification of curtailment to the email address you provided with your visa application (or any subsequent update)

If LJMU notify UKVI of early completion of your studies, your original Student or Tier 4 expiry date stated on your BRP will be replaced by the new curtailment date (as stated in the curtailment notification sent to you).

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Apart from changing the end date, you should also be aware that changing your course of study could impact on whether the summer period is considered a vacation period for you or not, which consequently also has an impact on your work restrictions.

Additionally, you should discuss with your Programme Leader and the Academic Registry if there are any other institutional policies or other considerations which may have an impact on the change. For example: there may be tuition fee implications, LJMU Student Visa Sponsorship requirements etc.

If, after discussing with your Programme Leader and Academic Registry, you decide to remove a work placement or study abroad period, please contact us at [InternationalAdvice@ljmu.ac.uk](mailto:InternationalAdvice@ljmu.ac.uk) for further advice on visa / immigration related implications of making such a change.

### Taking a Short Absence from your course of study

You are expected to attend all scheduled classes, lectures, seminars, assessments and other activities required as part of your course of study.

However, if you need to take some time away from your course of study at LJMU for exceptional or important reasons (for example due to illness or medical appointments), you should discuss with your Personal Tutor and your Programme Leader the reasons and the length of time you need to take off, in the first instance.

#### **Short periods of absence:**

Taking an absence from your studies which is a short period of time (for example: a few days or a couple of weeks) and which allows you to continue your studies without interrupting your registration on your course of study, and within the existing period of time on your student visa, may not have any impact on your visa.

In rare cases, absences of up to a maximum of 60 days may be permitted under the immigration rules.

However, if as a result of any absence, you are unable to complete your studies within the original expected completion date for any reason, you should contact the International Student Advice team for advice on your circumstances [InternationalAdvice@ljmu.ac.uk](mailto:InternationalAdvice@ljmu.ac.uk)

Any short periods of absence should also be recorded on your student record on the MyLJMU portal.

### Taking a (longer) Leave of Absence from your course of study

#### **Longer periods of absence:**

Taking a longer period of leave of absence from your studies (for example: a semester or an academic year) will normally have an impact on your student visa.

This is because the Student Visa sponsorship rules require institutions (such as LJMU) to withdraw sponsorship where a student is on a leave of absence from study for longer periods (normally, where the absence is not approved or where it exceeds 60 days).

In cases where you request a longer period of absence and it is granted, LJMU is required to notify UKVI that you are no longer studying (for the period of the absence) and withdraw sponsorship of your student visa.

Where LJMU notifies UKVI of a withdrawal of sponsorship, UKVI are supposed to contact you to inform you of this fact and that they will curtail (shorten) your visa to 60 days from the date of the notice.

If you take a break from studies and that break is one where LJMU must notify UKVI and withdraw sponsorship, we advise that you make arrangements to leave the UK within 60 days of taking a leave of absence.

Once you leave the UK, you should not try to return to the UK using your Student Visa even if the curtailment date has not yet been reached.

You will need to obtain a new CAS from LJMU and apply for and obtain a new Student Visa in order to return to the UK and to resume your studies.

In good time – at least 3 months before you plan to return to your studies – you should contact your Programme Leader and the Academic Registry to confirm your planned return and to request a new CAS.

Leave of Absences (LOA) are requested via [myservices.ljmu.ac.uk](https://myservices.ljmu.ac.uk). You should discuss with your Programme Leader before requesting a LOA. LOAs must be requested BEFORE the end of teaching for undergraduate students (before the semester 2 exam period) – they would usually result in students returning the following academic year.

Any assessments that have been missed prior to the start of the leave of absence should have personal circumstances (non-attempt) claims submitted. Academic Registry will contact students due to return the following academic year – usually a couple of months before. You should seek advice by emailing [StayOnCourse@ljmu.ac.uk](mailto:StayOnCourse@ljmu.ac.uk)

Additionally, you should discuss with the Academic Registry if there are any other institutional policies or other considerations which may have an impact on the change. For example: there may be tuition fee implications, LJMU Student Visa Sponsorship requirements etc.

If, after discussing with your Programme Leader and Academic Registry, you decide to take a leave of absence from your studies at LJMU, please contact us at [InternationalAdvice@ljmu.ac.uk](mailto:InternationalAdvice@ljmu.ac.uk) for further advice on visa / immigration related implications of making such a change.

### **Withdrawing from your course of study at LJMU**

If you decide to withdraw or are withdrawn from your course of study at LJMU, you should discuss with your Personal Tutor and your Programme Leader the reasons for the withdrawal in the first instance.

If the withdrawal from your studies proceeds, LJMU is required to notify UKVI that you are no longer studying and withdraw sponsorship for your student visa.

Where LJMU notifies UKVI of a withdrawal of sponsorship, UKVI are supposed to contact you to inform you of this fact and that they will curtail (shorten) your visa to 60 days from the date of the notice.

UKVI will normally email a notification of curtailment to the email address you provided with your visa application (or any subsequent update).

If LJMU notify UKVI of your withdrawal from your studies, your original Student or Tier 4 expiry date will be replaced by the new curtailment date (as stated in the curtailment notification sent to you)

If LJMU notify UKVI of your withdrawal from studies and withdraw sponsorship of your student visa, we advise that you make arrangements to leave the UK within 60 days of the withdrawal.

Once you leave the UK, you should not try to return to the UK using your Student Visa even if the curtailment date has not yet been reached.

If at any point in the future you plan to return to the UK to resume studies, you will need to obtain a new CAS from the institution at which you plan to study and apply for and obtain a new Student Visa in order to return to the UK and to resume your studies.

Please note that different institutions will have different policies and procedures for issuing a CAS, but each institution will want to see evidence of your previous student visas, any curtailments and information and potentially evidence of the reasons for why you did not complete your previous studies.

Additionally, you should discuss with the Academic Registry if there are any other institutional policies or other considerations which may have an impact on the change. For example: there may be tuition fee implications, LJMU Student Visa Sponsorship requirements etc.

If, after discussing with your Programme Leader and Academic Registry, you decide to withdraw from your studies at LJMU, please contact us at [InternationalAdvice@ljmu.ac.uk](mailto:InternationalAdvice@ljmu.ac.uk) for further advice on visa / immigration related implications of making such a change.

## Completing your course of study early (earlier than date on CAS)

It is unusual to complete your course of study early (earlier than the date stated on your CAS) except in a few cases (such as changing course, where permitted or an agreed early completion of a PhD).

If you think that you are on track to complete your course of study early (earlier than the date stated on your CAS by more than a few weeks), you should discuss this with your Personal Tutor, your Programme Leader and the Academic Registry.

If it is confirmed that you will be completing your course of study early (earlier than the date stated on your CAS), LJMU is required to notify UKVI of the change of circumstances on your CAS.

LJMU will notify UKVI of early completion of your studies (a change from your original expected end date) and UKVI will curtail (shorten or cancel) your Student or Tier 4 visa to the normal additional extra time given at the end of a student visa (in most cases in these circumstances, curtailment would be 2 or 4 months from the early completion date depending on how many additional months you were originally granted).

UKVI will normally email a notification of curtailment to the email address you provided with your visa application (or any subsequent update).

If LJMU notify UKVI of early completion of your studies, your original Student or Tier 4 expiry date will be replaced by the new curtailment date (as stated in the curtailment notification sent to you) which will supersede the end date stated on your BRP.

Apart from changing the end date, you should also be aware that changing your course of study could impact on whether the summer period is considered a vacation period for you or not, which consequently also has an impact on your work restrictions.

Additionally, you should discuss with the Academic Registry if there are any other institutional policies or other considerations which may have an impact on the change. For example: there may be LJMU Student Visa Sponsorship requirements etc.

If, after discussing with your Programme Leader and Academic Registry, it is confirmed that you are completing your studies at LJMU early, please contact us at [InternationalAdvice@ljmu.ac.uk](mailto:InternationalAdvice@ljmu.ac.uk) for further advice on visa / immigration related implications of this change.

### Reassessments and resits:

Sometimes it is necessary for a student to complete reassessment, resit exams or to repeat a period (such as a semester or year) of teaching with or without attendance required. You should discuss your situation with your Personal Tutor and Programme Leader.

In many cases, if you have a resit exam or reassessment to complete prior to progressing to the next level of your course of study or in order to complete your studies, if there is no break in study, you will normally be able to continue your studies with your existing visa.

This is normally the case if there is no leave of absence or break from study during term-time and your existing student visa is valid to cover the additional period required to complete the resits.

If you are required to take a break from studies or you are otherwise not required to attend during a period of term-time, this will have an impact on your visa.

This is because the Student Visa sponsorship rules require institutions (such as LJMU) to withdraw sponsorship where a student is not required to attend/ participate in active study for longer periods during term-time (normally, where the where it exceeds 60 days).

In such cases, LJMU is required to notify UKVI that you are no longer studying (for the period of the break from studies) and withdraw sponsorship of your student visa.

Where LJMU notifies UKVI of a withdrawal of sponsorship, UKVI are supposed to contact you to inform you of this fact and that they will curtail (shorten) your visa to 60 days from the date of the notice.

UKVI will normally email a notification of curtailment to the email address you provided with your visa application (or any subsequent update).

If LJMU notify UKVI of withdrawal of sponsorship for the period that you are not required to study, your original Student or Tier 4 expiry date will be replaced by the new curtailment date (as stated in the curtailment notification sent to you)

We advise that you make arrangements to leave the UK within 60 days of taking a leave of absence. Once you leave the UK, you should not try to return to the UK using your Student Visa even if the curtailment date has not yet been reached.

You will need to obtain a new CAS from LJMU and apply for and obtain a new Student Visa, in order to return to the UK and to resume your studies.

In good time – at least 3 months before you plan to return to your studies – you should contact your Programme Leader and the Academic Registry to confirm your planned return and to request a new CAS.

Additionally, you should discuss with the Academic Registry if there are any other institutional policies or other considerations which may have an impact on the change. For example: there may be tuition fee implications, LJMU Student Visa Sponsorship requirements etc.

If, after discussing with your Programme Leader and Academic Registry, it is confirmed that the resits or reassessments will cause you to extend the length of your studies beyond your current visa expiry date, or will require you to take a leave of absence during term-time,, please contact us at [InternationalAdvice@ljmu.ac.uk](mailto:InternationalAdvice@ljmu.ac.uk) for further advice on visa / immigration related implications of this change.

### Unable to complete your course of study before visa expiry date.

If you are unable to complete your course of study before your visa expiry date, it may be possible to apply for a Student Visa extension depending on the circumstances and subject to meeting the requirements for further sponsorship under the Student Visa rules.

Subject to time limits and other CAS issuance requirements, it may be possible to extend your student visa where you need extra time to complete your studies for example because of previous reassessments or resits or because you need to repeat a period of study.

In good time – at least 3 months before the end date of your current student visa – you should contact the Academic Registry to request a new CAS.

Additionally, you should discuss with the Academic Registry if there are any other institutional policies or other considerations which may have an impact on the additional time required to complete your studies. For example: there may be tuition fee implications, LJMU Student Visa Sponsorship requirements etc.

### Further Advice and Support

Making any changes to your studies may have an impact on a number of different areas including on your visa sponsorship, immigration permission, finances or your health and wellbeing.

At LJMU there are many specialist teams who can provide you with information, advice and guidance.

- International Advice team: For information and advice on visa / immigration related matters including implications of changes to your student visa and visa applications.

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- <https://www.ljmu.ac.uk/discover/student-support/international-student-support>
- Your Personal Tutor and your Programme Leader: For advice on your studies (course content, assessments, course regulations etc)
  - <https://my.ljmu.ac.uk/> (for your personal tutor)
  - <https://www.ljmu.ac.uk/about-us/faculties>
- Academic Registry: For questions relating to tuition fees and LJMU Student Visa Sponsorship requirements, including requesting a CAS and reporting to UKVI.
  - <https://myservices.ljmu.ac.uk/>
- International Admissions: For requirements and applications to new courses of study at LJMU, and for CAS issuing for new courses.
  - <https://www.ljmu.ac.uk/international/thinking-of-applying/meet-the-team>
- Student Advice team: For questions on LJMU academic regulations, Leave of Absence policy and exceptional circumstances etc.
  - Email: [stayoncourse@ljmu.ac.uk](mailto:stayoncourse@ljmu.ac.uk)
- Student Wellbeing team: For any queries and concerns on any issues affecting your studies and life while studying at LJMU
  - <https://www.ljmu.ac.uk/students/supporting-your-study/support-in-your-faculty>
- Money Advice team: For information and advice on finance and funding issues and for applications to the Student Support Fund
  - <https://www.ljmu.ac.uk/discover/fees-and-funding>
- Student Advice and Wellbeing Services: For advice on matters relating to accommodation, disability support, counselling and more.
  - <https://www.ljmu.ac.uk/discover/student-support>
- Liverpool John Moores Students' Union: For independent advice and representation, including on matters where you may be contesting a university decision
  - <https://www.jmsu.co.uk/advice-service>