



FINANCE COMMITTEE; PROGRAMME OF BUSINESS 2019/20

21st OCTOBER 2019

REPORT	RESPONSIBILITY
2018/19 Year End Financial Statements	Finance Director
Monitoring Forecast Report 2019/20	Finance Director
TRAC & TRAC –T Returns 2017/18	Finance Director
Annual Report: University’s subsidiaries and related companies	Finance Director
Annual Report: Contracts/Grants	Finance Director
JMSU Financial Update	JMSU Executive Director and LJMU Finance Director
Annual Pensions Update (incl pension provision review)	Finance Director
Scenario Planning	Finance Director
Property & Capital Development Report	Acting Director of Capital Projects
IT Report	Vice-Chancellor & Chief Executive
Annual Progress Report highlighting progress and the projected Carbon Management Plan	PVC (Strategic Initiatives)

REPORT	RESPONSIBILITY
Annual Backlog of Maintenance Items	PVC (Strategic Initiatives)
Sensor City (Standing Item)	PVC (Research and Enterprise)
Finance Committee Annual Report	Clerk to the Board
External Audit Management Letter (sent by email following presentation to Audit Committee)	Clerk to the Board
Annual Environment and Sustainability Report 2018/19	Head of Safety, Health and Environment
Contingencies Table	Finance Director

2nd MARCH 2020

REPORT	RESPONSIBILITY
JMSU Financial Update	JMSU Executive and Director and LJMU Finance Director
Half-Year Monitoring Report 2019/20	Finance Director
Scenario Planning	Finance Director
TRAC Return 2018/19	Finance Director
Property & Capital Development Progress Report	Acting Director of Capital Projects
IT Report	Vice-Chancellor & Chief Executive
Carbon Management Plan	PVC (Strategic Initiatives)

REPORT	RESPONSIBILITY
Project Contingencies	PVC (Strategic Initiatives)
Sensor City (Standing Item)	PVC (Research and Enterprise)
Implementation Costs of the Internationalisation Strategy (annually)	PVC (Strategic Initiatives)
Contingencies Table	Finance Director
5 Year Financial Forecast	Finance Director
Finance Committee Self Assessment Report	Clerk to the Board

1st JUNE 2020

REPORT	RESPONSIBILITY
JMSU Financial Update (To include Section 22, Education Act) (JMSU in attendance at this meeting)	JMSU Executive Director and LJMU Finance Director
Outturn Forecast 2019/20	Finance Director
Budget 2020/21 including Outcomes and Key Trends	Finance Director
Pay Budget	Finance Director
Annual Report on Financial and Estates Risks/Risk Register	Finance Director and Estates Director
5 Year Financial Forecast (incl Scenario Planning)	Finance Director

REPORT	RESPONSIBILITY
Annual Report on IT and Digital Risks	Vice-Chancellor & Chief Executive
Property & Capital Development Progress Report	Acting Director of Capital Projects
Faculty Reports on Income Generation – Research, Collaborative, Enterprise) forecast outturn and budget	PVC (Research and Enterprise)
Sensor City (Standing Item)	PVC (Research and Enterprise)
Terms of Reference/Programme of Business 2020/21	Vice-Chancellor & Chief Executive
Audit Strategy and Planning Memorandum (sent by email after Audit Committee)	Information Item (External Auditors)
OfS Annual Assessment of Institutional Risk (sent by email after Audit Committee)	Vice-Chancellor & Chief Executive
IT Report	Vice-Chancellor & Chief Executive
Contingencies Table	Finance Director
5 Year Financial Forecast	Finance Director