



Board of Governors

FINANCE COMMITTEE; PROGRAMME OF BUSINESS 2017/18

30th OCTOBER 2017

REPORT	RESPONSIBILITY
HEFCE's Accounts Direction to Higher Education Institutions for 2017-18 Financial Statements	Deputy Clerk to the Board
2016/17 Year End Financial Statements	Finance Director & Deputy Chief Executive
Monitoring Forecast Report 2017/18	Finance Director & Deputy Chief Executive.
Annual Report Faculty Income Generation (This has been removed this item at this time and replaced with * below)	Finance Director & Deputy Chief Executive
* Research, Scholarship & Enterprise Income Report	PVC (Scholarship, Research and Knowledge Transfer)
Annual Report: University's subsidiaries and related companies	Deputy Finance Director
Annual Report: Contracts/Grants	Deputy Finance Director
LiverpoolSU Financial Update	Finance Director & Deputy Chief Executive
Annual Pensions Update	Deputy Finance Director
Property & Capital Development Report	Acting Director of Capital Projects
I.T. Report	Registrar & Deputy Chief Executive

REPORT	RESPONSIBILITY
Annual Progress Report highlighting progress and the projected Carbon Management Plan	Director of Estate Management
Liverpool Science Park Financial Accounts (Annually)	Finance Director & Deputy Chief Executive
Sensor City Financial Accounts (Annually)	Finance Director & Deputy Chief Executive
Sensor City (Standing Item)	Finance Director & Deputy Chief Executive
Finance Committee Annual Report	Deputy Clerk to the Board
Finance Committee Annual Self-Assessment – Section B	Deputy Clerk to the Board
External Audit Management Letter (by email following presentation to Audit Committee)	Deputy Clerk to the Board

19th MARCH 2018

REPORT	RESPONSIBILITY
LiverpoolSU Financial Update	Finance Director & Deputy Chief Executive
Half-Year Monitoring Report 2017/18	Finance Director & Deputy Chief Executive
TRAC Return 2016/17	Associate Director, Financial Planning
Estates Management Statistics Return (Mark Nevitt)	Associate Director, Business Services, Estate Management
Property & Capital Development Progress Report	Acting Director of Capital Projects
I.T. Report	Registrar & Deputy Chief Executive
Carbon Management Plan	Director of Estate Management
Sensor City (Standing Item)	Finance Director & Deputy Chief Executive

18th JUNE 2018

REPORT	RESPONSIBILITY
LiverpoolSU Financial Update (To include Section 22, Education Act) (LiverpoolSU in attendance at this meeting)	Finance Director & Deputy Chief Executive.
Outturn Forecast 2017/18	Finance Director & Deputy Chief Executive
Budget 2018/19 including Outcomes and Key Trends	Finance Director & Deputy Chief Executive
Annual Report on Financial and Estates Risks/Risk Register	Finance Director & Deputy Chief Executive
Property & Capital Development Progress Report	Acting Director of Capital Projects
Sensor City (Standing Item)	Finance Director & Deputy Chief Executive
Terms of Reference/Programme of Business 2017/18	Deputy Clerk to the Board
Audit Strategy and Planning Memorandum (sent by email after Audit Committee)	Information Item (External Auditors)
HEFCE's Annual Assessment of Institutional Risk	Deputy Clerk to the Board (sent by email after Audit Committee)
Five Year Financial Forecast	Finance Director & Deputy Chief Executive