

# LJMU TIER MODEL

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**The safety of our staff, students and community is paramount for our university. The 4 Tier model developed by DfE to manage COVID-19 safe environments has been adopted by the university, and set out below, is designed to help frame our organisational response to what is a changing and dynamic set of challenges.**

The Tiers reflect different modes of operation based on levels of identified risk and required alertness.

This model sets out the university protocol for operation in the context of Covid 19. The different tiers of operational function enables the university to move safely and confidently through different alert levels relating to the pandemic.

The decision to move through the levels, to different tiers of operation, will be taken by Executive Leadership Team (ELT) on advice from the Incident Management Team. IMT will

make recommendations drawing on data, scientific advice and national and local intelligence from public health England and local public health bodies.

Communication will be vital to ensure effective communication - communications to all staff and students will be coordinated centrally via website, email, cascade through ELT/Directorate and via channels on social media.

**Given the dynamic nature of how the pandemic will present nationally and locally - operationally the university will need to be able to move between tiers in an agile and carefully managed way - to ensure safety and business continuity.**

- **TIER 1 (default position):** provide blended learning, with some face-to-face tuition.
- **TIER 2 (fallback position):** move to an “increased level” of online learning where possible. We will prioritise the continuation of face-to-face provision based on local risk assessments and specialist subject requirements.
- **TIER 3 (where stricter measures are needed):** increase the level of online learning to retain face-to-face provision for specialist courses (for example, clinical and medical courses), and in as limited number of situations as possible. Meanwhile students are asked to remain in their current accommodation and not return to their family home.
- **TIER 4 (last resort):** The majority of provision to be online, with buildings open for essential workers only. This should include the continuation of essential research approved by the University.

	Teaching	Research	Student Services	Campus Services	Estates	Prof Services	IMT control	Mitigating measures
TIER 1 Default	Active blended learning across all disciplines	Access to labs and specialist spaces under covid-restrictions	Students access to campus Predominantly on-line Face to face available	Libraries available for limited bookable spaces and click and collect	All buildings open and accessible via security card access	All staff in on a rota basis and with risk assessments in place	IMT oversight Local control No external visitors No international travel	Building controls Risk assessments Staff on rota basis Test, track and trace Code of conduct Housekeeping rules in place
TIER 2 Fallback	Move to an increase of on-line activity except for activities requiring specialist space and for professional accreditation	PGRs continue as usual with access to bookable spaces in the library and access to labs	Students access to campus Predominantly on-line Critical face to face only	Libraries available for limited bookable spaces and click and collect	All buildings open as above Students continue to access services as scheduled	Staff to work remotely unless activity dictates work needs to be on site	IMT oversight Local control	Staff to work from home where possible and if their role permits
TIER 3 Stricter measures CURRENT LEVEL	Predominantly on-line except on programmes by exception (NHS) Programmes determined by Faculty PVCs and relevant FMT.	PGR on site by approval only and agreed access to labs via assessment	Students access to campus Predominantly on-line Critical face to face only	Libraries available for limited bookable spaces and click and collect	All buildings open, access by invitation only authorised by the Directorate	By invitation only and authorised by the Directorate	IMT approval in collaboration with local control (Heads of Ops)	Minimal staff and students on-site
TIER 4 Last resort Partial lockdown	All teaching on-line and remote Except NHS	PGR and staff working on covid-related activities only or essential work by exception	PGR students only on site On-line only Student support required off site	Libraries to remain open access by exception only. No access to print stock	Buildings to remain open and access by authorisation only Essential workers only	Essential staff only	Strictly IMT authorisation only	IMT management of estate and access