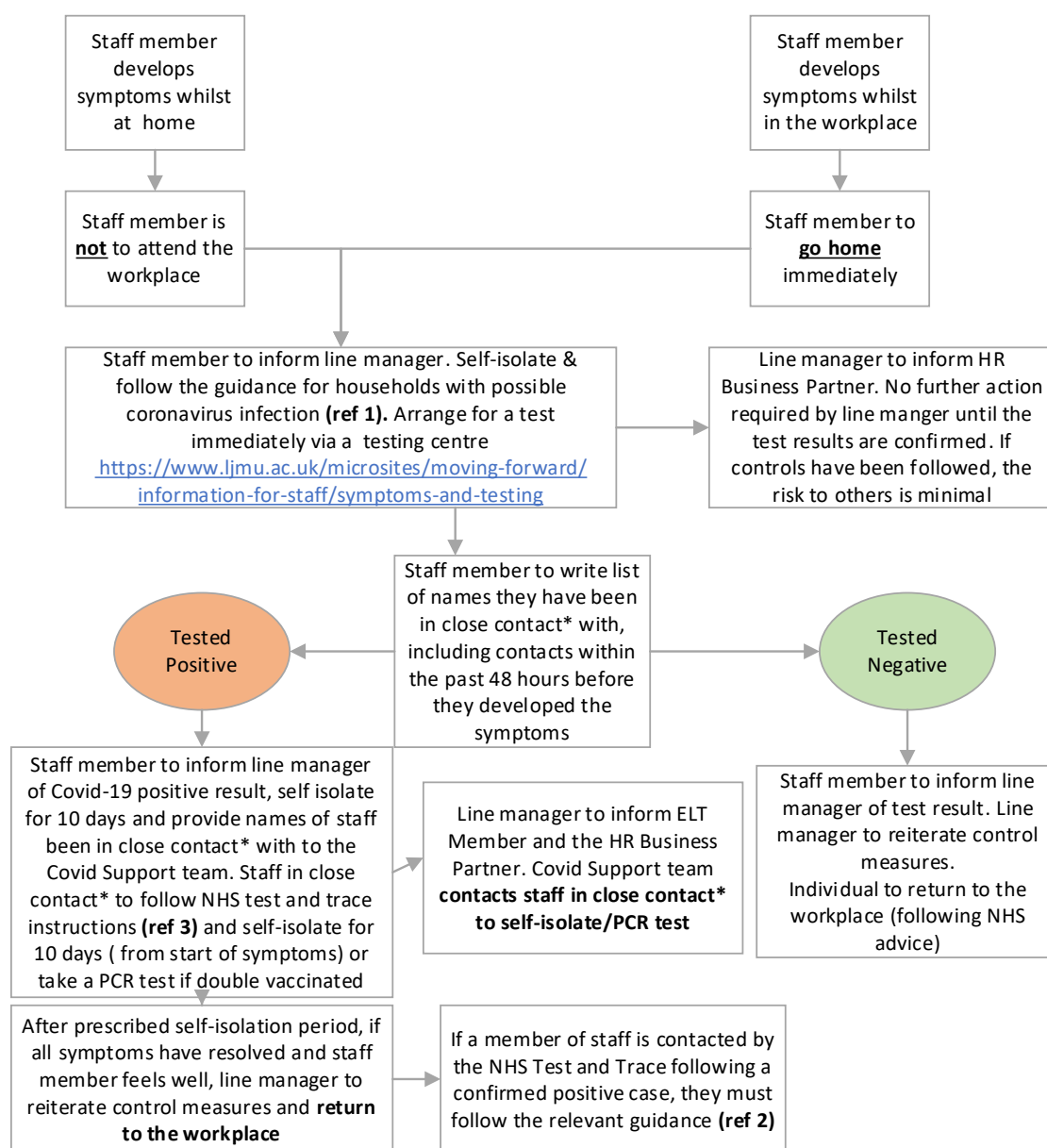


Process Flowchart: Staff Member Develops Symptoms of COVID-19



*Close Contact is defined as:

- Having face to face contact with someone (less than 1 metre away) without any form of mitigation – e.g. such as a protective screen.
- Spending more than 15 minutes within 2 metres of someone.
- Having skin-to-skin physical contact (such as a handshake)
- Travelling in a car or other small vehicle with someone (even on a short journey).

Document references

Ref 1: [Guidance for households with possible coronavirus infection](#)

Ref 2: [NHS Test and Trace instructions](#)

Ref 3: [Guidance for contacts of people with confirmed coronavirus \(COVID-19\) infection who do not live with the person](#)