



**BA (HONS) MIDWIFERY
PRACTICE ASSESSMENT DOCUMENT**

STUDENT NAME:		COHORT:		YEAR: THREE	
MAIN PLACEMENT: ANTENATAL		Dates:	From:	To:	
NAME OF PRACTICE MENTOR:	Signature:	Stage (circle)		2	3
NAME OF BACK-UP MENTOR: (if applicable)	Signature:	Stage (circle)	1	2	3
MAIN PLACEMENT: POSTNATAL		Dates:	From:	To:	
NAME OF PRACTICE MENTOR:	Signature:	Stage (circle)		2	3
NAME OF BACK-UP MENTOR: (if applicable)	Signature:	Stage (circle)	1	2	3
SECONDARY PLACEMENT: COMMUNITY		Dates:	From:	To:	
NAME OF PRACTICE MENTOR:	Signature:	Stage (circle)		2	3
NAME OF BACK-UP MENTOR: (if applicable)	Signature:	Stage (circle)	1	2	3

PRACTICE MENTOR HAS ATTENDED ANNUAL UPDATE (please circle)		YES	NO
ANTENATAL			
PASS Mentor' signature:	FAIL Mentor's signature:		
PRACTICE MENTOR HAS ATTENDED ANNUAL UPDATE (please circle)		YES	NO
POSTNATAL			
PASS Mentor' signature:	FAIL Mentor's signature:		
PRACTICE MENTOR HAS ATTENDED ANNUAL UPDATE (please circle)		YES	NO
COMMUNITY			
PASS Mentor' signature:	FAIL Mentor's signature:		

Module Leader:	Telephone:	Email:
Lead Midwife for Education: Sue Martin	Telephone: 0151 231 4402	Email: S.Martin1@ljmu.ac.uk
Module code: 6000MIDWIF	Module title: Developing Autonomous Midwifery Practice	
HEI signature	Date:	

(To confirm that Assessment of Practice has been completed, and action taken as necessary)

This document has been produced in joint collaboration between practice representatives from local Trusts and organisations and Universities, as part of the Cheshire and Merseyside Practice Education Partnership group. With thanks to all those involved.

Introduction

Welcome to the documentation that supports assessments in practice.

A Preliminary Discussion should be carried out between the mentor and student within the first few days of the placement so the developmental Learning Plan can be negotiated and formulated.

A Mid Placement review of student development and progress should take place half way through the placement to allow for formal feedback to be given and documented.

An End of Placement summative review needs to take place towards the end of the last week and is completed on the Placement Record within the student's Ongoing Achievement Record.

Both Mid Placement and End of Placement reviews can be undertaken in the absence of the student in unusual circumstances, but the documentation must reflect this. Where a mentor is unable to complete a review due to the student's absence, relevant university or practice staff should be made aware so the situation can be monitored. Relevant university or practice staff should also be made aware at any stage where the student is not making satisfactory progress and an action plan should be negotiated.

A glossary of terms is provided on the final page of this document.

Student Responsibilities

It is the student's responsibility:

- To provide all relevant practice documentation for discussion with their mentor on the first day of placement
- To adhere to all placement policies and procedures in the placement area
- To actively participate in all learning opportunities available to them and to provide the evidence to demonstrate that their learning needs (developmental learning plan) and module learning outcomes have been met.
- **Student midwives are asked to ensure that every standard is individually signed and dated and a final discussion sheet completed. It is the student midwife's responsibility to ensure that the form is completed fully.**

All the following Standards of Proficiency and Midwifery Skills must be achieved prior to completion of Year 3 of your Midwifery Education Programme.

Guidance on completion of Practice Assessment Document (PAD) for 6000MIDWIF / 6001MIDWIF Advancing Midwifery Practice

Evidence of achievement

Students are required to complete this practice assessment document (PAD) whilst on clinical placements and to achieve a minimum level for all standards of proficiency. This is shaded to demonstrate the required level to be achieved by the end of the module. These are year long modules that encompass antenatal and postnatal care. The student must achieve the required level to pass this module.

Assessment for the Antenatal and Postnatal placement

The student midwife must achieve the desired level for the antenatal and postnatal placements. If a student has not achieved the appropriate standard, the mentor should sign and date the actual level met. If a student has not had an opportunity to fulfil the standard, the mentor should sign the 'no opportunity' box; the mentor should provide a reason why this could not be facilitated. A specific feedback sheet is provided for evidence of the final discussion.

Clinical skills assessment

Students need to be proficient in all standards by the end of their training in order to practise safely and effectively as a midwife. A student must demonstrate competence in these standards to enter the register as a midwife.

Competencies required to achieve NMC standards are divided into four domains:

- Effective Midwifery Practice
- Professional and Ethical Practice
- Developing the individual and others
- Achieving quality care through Evaluation and Research

It is a requirement of the NMC that the student undergoes numerical assessment to test skills within the Essential Skills Clusters (ESCs). All ESCs must be assessed in the practice setting. There are currently a total of 2 practice modules within the midwifery curriculum at level 6 totalling 48 credits. These modules will be summatively assessed as 100% practice.

The essential skills clusters consist of:

- Communication
- Initial consultation between the woman and the midwife
- Normal Labour and birth
- Initiation and continuance of breastfeeding
- Medical products management

Developmental Learning Plan

Mentors and students should discuss any particular health or learning needs the student brings to placement with them, and learning opportunities available to them to enhance their learning during this placement.

For students with an ongoing achievement record there may be areas for development that need to be addressed following feedback from their previous 'placement record' which should be made available to the student mentor.

Upon commencement of the placement the student and the mentor should negotiate a developmental learning plan which incorporates the essential skills clusters for the placement. By the end of the placement the student must have passed all components of the PAD. The mentor must numerically assess each ESC regarding the students' ability by ticking the appropriate box on the spreadsheet; the mentor must sign and date the assessment. If the student is not achieving a pass mark at the mid-point assessment the mentor must contact the module leader to discuss with the student their progress. Should the student fail any ESC or midwifery standard they are deemed to have failed the placement and will be allowed a second attempt.

Antenatal Developmental Learning Plan

These needs can be reviewed at any time during the placement.

Identified Health and Learning Needs	Resources/Facilitation Needed	Review comments / dates
1.		
2.		
3.		
4.		
5.		

I have the opportunity to discuss my developmental needs.			
Student signature	Date	Mentor signature	Date

Postnatal Developmental Learning Plan

These needs can be reviewed at any time during the placement.

Identified Health and Learning Needs	Resources/Facilitation Needed	Review comments / dates
1.		
2.		
3.		
4.		
5.		

I have the opportunity to discuss my developmental needs.			
Student signature	Date	Mentor signature	Date

Community Developmental Learning Plan

These needs can be reviewed at any time during the placement.

Identified Health and Learning Needs	Resources/Facilitation Needed	Review comments / dates
1.		
2.		
3.		
4.		
5.		

I have the opportunity to discuss my developmental needs.			
Student signature	Date	Mentor signature	Date

Induction Check List

Induction to practice placement to be completed on first day of placement with an appropriately qualified member of staff	Antenatal (Please tick)	Postnatal (Please tick)	Community (Please tick)
Introduced to staff and environment			
Placement philosophy discussed including: <ul style="list-style-type: none"> • Diversity and equality • Harassment and oppressive behaviour policy 			
Sickness and absence protocols discussed			
Emergency equipment procedures discussed			
Administration of medicines policy discussed			
H&S equipment, policies and procedures discussed relating to:			
<ul style="list-style-type: none"> • Fire procedures 			
<ul style="list-style-type: none"> • Infection control 			
<ul style="list-style-type: none"> • Safe disposal of sharps 			
<ul style="list-style-type: none"> • Control of Substances Hazardous to Health (COSHH) 			
<ul style="list-style-type: none"> • Moving and Handling 			
Confidentiality procedures discussed including <ul style="list-style-type: none"> • Patient/client and individual information • Disclosing information regarding malpractice 			
Uniform Policy discussed			
Other policies and mandatory training relevant to placement area please specify 1 2 3 4			
I have had the opportunity to discuss the above induction	Date completed		
Student signature			
Staff signature (name and print)	Date completed		

ANTENATAL Preliminary Discussion (to take place during first week)	Mentor Please tick to confirm discussion	
Identify and discuss learning and health needs		
If required, a Risk Assessment is undertaken		
Ongoing Achievement Record discussed (if applicable)		
Skills Inventory discussed (if applicable)		
Mentor signature	Date:	
Student signature	Date completed:	

POSTNATAL Preliminary Discussion (to take place during first week)	Mentor Please tick to confirm discussion	
Identify and discuss learning and health needs		
If required, a Risk Assessment is undertaken		
Ongoing Achievement Record discussed (if applicable)		
EEC Directive discussed (if applicable)		
Mentor signature	Date:	
Student signature	Date completed:	

COMMUNITY Preliminary Discussion (to take place during first week)	Mentor Please tick to confirm discussion	
Identify and discuss learning and health needs		
If required, a Risk Assessment is undertaken		
Ongoing Achievement Record discussed (if applicable)		
Skills Inventory discussed (if applicable)		
Mentor signature	Date:	
Student signature	Date completed:	

SHORT VISIT ATTENDANCE & LEARNING RECORD

Dates/times of Short Visit	Name of Supervisor	Record of learning (to be completed by the student)	Number of practice hours completed	Signature of Supervisor
1.				
2.				
3.				
4.				

Mentor signature 	Date 	Student signature 	Date
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MID-PLACEMENT REVIEW
Mentor Comments on Student Progress

ANTENATAL PLACEMENTS

Summary to be completed following review of proficiencies, clinical skills and essential skills clusters (page 15-58).

Strengths	Areas for development
<p>Relevant University or practice staff to be made aware at this stage when a student is not making satisfactory progress and an action plan should be implemented</p>	

Student Comments on Learning Experience

Strengths	Areas for development
<p>If you are not making satisfactory progress at the mid term review you MUST contact appropriate HEI academic staff.</p>	

I have discussed these comments with my Mentor
 Student signature Date

I have discussed these comments with my student
 Mentor signature Date

MID-PLACEMENT REVIEW
Mentor Comments on Student Progress

POSTNATAL PLACEMENTS

Summary to be completed following review of proficiencies, clinical skills and essential skills clusters (page 15-58).

Strengths	Areas for development
<p>Relevant University or practice staff to be made aware at this stage when a student is not making satisfactory progress and an action plan should be implemented</p>	

Student Comments on Learning Experience

Strengths	Areas for development
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I have discussed these comments with my Mentor

Student signature Date

I have discussed these comments with my student

Mentor signature Date

MID-PLACEMENT REVIEW
Mentor Comments on Student Progress

COMMUNITY PLACEMENTS

Summary to be completed following review of proficiencies, clinical skills and essential skills clusters (page 15-58).

Strengths	Areas for development
<p>Relevant University or practice staff to be made aware at this stage when a student is not making satisfactory progress and an action plan should be implemented</p>	

Student Comments on Learning Experience

Strengths	Areas for development
<p>If you are not making satisfactory progress at the mid term review you MUST contact appropriate HEI academic staff.</p>	

I have discussed these comments with my Mentor

Student signature **Date**

I have discussed these comments with my student

Mentor signature **Date**

ACTION PLAN

An action plan must be instigated by the mentor at the time issues of performance, competence or professional behaviour are identified.

Mentor's should seek advice and guidance from a sign-off mentor, PEF and/or academic staff when managing underperforming students.

Area for Development	Resources/Facilitation Needed	Date of Review	Review Comments
1.			
Mentor signature Date		Student signature Date	
2.			
Mentor signature Date		Student signature Date	
3.			
Mentor signature Date		Student signature Date	

The following colleagues, as deemed applicable by the mentor, have been made aware of the issues identified above for information and/or support (mentor to complete):

	Sign-off Mentor	Link Lecturer	Module Leader	PEF
Date:				
Name:				

EXAMPLE

CONTINUOUS ASSESSMENT PRACTICE

INDIVIDUAL SKILL LEVELS

Use these categories as a guide when assessing students in practice.

SKILL DEVELOPMENT CATEGORIES	DEVELOPMENTAL LEVEL
No opportunity to observe/practice the skill during the placement.	
Has not yet achieved the minimum skill level required. (Supporting statements must be made by Mentor).	
Shows awareness of learning opportunities. Observes, questions and is developing a readiness to participate in practice. LEVEL ACHIEVED: Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work.	Receptive observer / participant.
Participates under supervision in the performance and application of skill(s) and demonstrates understanding of the underpinning rationale(s). LEVEL ACHIEVED: Can perform this activity satisfactorily with minimal supervision and assistance.	Supervised, knowledgeable participant.
LEVEL ACHIEVED: Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Competent responsible practitioner

ANTENATAL

STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
<p>Communicate effectively with women and their families* throughout the preconception and antenatal stage.</p> <p>(The use of the word families may refer to significant others, as identified by the woman)</p>	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
Listen to women, jointly identifies their feelings and anxieties about their pregnancies, the birth and the related changes to themselves and their lives						
Enables women to discuss their feelings						
Enables women to make informed choices about their health and health care						
Actively encourages women to think about their own health and the health of their babies and families, and how this can be improved (Health Promotion issues)						
Communicates with women throughout their pregnancy						

Midwifery Lecturer Signature:	Date:
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STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
Diagnose pregnancy, assess and monitor women holistically throughout the preconception and antenatal stages through the use of a range of assessment methods and reach valid, reliable and comprehensive conclusions.	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
History taking						
Observation						
Physical examination						
Investigations e.g. blood, urine, swabs						
Women centred individualised care i.e. Social, cultural and emotional assessments						

Midwifery Lecturer Signature:

Date:

STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
<p>Determine and provide programmes of care and support for women, which are: Appropriate to the needs, contexts, culture and choices of the women, babies and their families made in partnership with women, ethical, based on best evidence and clinical judgement and involve other practitioners when this will improve health outcomes</p>	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
Plans for birth						
Place of birth						
Plans for feeding their babies						
Anticipates the needs for postnatal support						
Preparation for parenthood needs						

Midwifery Lecturer Signature:

Date:

STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
Provides seamless care and interventions in partnership with women and other care providers during the antenatal period which: are appropriate for women's assessed needs, context and culture, promote their continuing health and well-being, are evidence based, are consistent with the management of risk, draw on the skills of others to optimise health outcomes and resource use	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
Contributes to providing support to women when their pregnancies are in difficulty (e.g. those women who will need operative or assisted delivery)						
Provides care for women who have suffered pregnancy loss						
Discusses/negotiates with other professionals about further interventions which are appropriate for individual women, considering their wishes, context and culture						
Ensures current research findings and other evidence are incorporated into practice						
Team working in the best interests of individual women						

Midwifery Lecturer Signature:	Date:
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STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
Refer women who would benefit from the skills and knowledge of other individuals: To an individual who is likely to have the requisite skills and experience to assist, at the earliest possible time, supported by accurate, legible and complete information which contains the reasoning behind makes the referral and describes their needs and preferences	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
Women's choices						
Health issues						
Social issues						
Financial issues						
Psychological issues						
Child protection matters						
The law						

Midwifery Lecturer Signature:	Date:
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STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
Select, acquire and safely administer a range of permitted drugs consistent with legislation, applying knowledge and skills to the situation that pertains at the time.	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily under direct supervision at an acceptable speed and quality of work	Can perform this activity satisfactorily under direct supervision.	Can perform this activity efficiently and consistently with initiative and adaptability under direct supervision	Comments
Oral (Under direct supervision)						
Intravenous (Observation only)						
Intramuscular (Under direct supervision)						
Topical (Under direct supervision)						
Inhalation (Under direct supervision)						

Midwifery Lecturer Signature:	Date:
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STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
Complete, store and retain records of practice, which are accurate and legible. Detail the reasoning behind any actions taken. Contain the information necessary for the record's purpose.						
Biographical details of women and babies.						
Assessments made, outcomes of assessments and the actions taken as a result.						
The outcomes of discussions with women and the advice offered.						
Any drugs administered (under direct supervision).						
Action plans and commentary on their evaluation.						

Midwifery Lecturer Signature:	Date:
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STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
<p>Actively monitor and evaluate the effectiveness of pathways of care and modify them to improve the outcomes of women, babies and their families.</p>	Has had no opportunity to meet the learning	Cannot perform this activity satisfactorily	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and	Can perform this activity satisfactorily with minimal	Can perform this activity efficiently and consistently with initiative and	Comments
<p>Considers of the effectiveness of individual care plans and makes the necessary modifications to improve outcomes for women and their families.</p> <p>(See 'Element' information shown above)</p>						

Midwifery Lecturer Signature:	Date:
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STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
Contribute to enhancing the health and social well-being of individuals and their communities.						
Plans and offers midwifery care within the context of public health policies						
Contributes midwifery expertise and information to local health strategies						
Identifies and targets care for groups with particular health and maternity needs and maintains communication with appropriate agencies.						
Involves users and local communities in service development and improvement.						
Informs practice with the best evidence shown to prevent and reduce maternal and perinatal morbidity and mortality.						
Utilises a range of effective, appropriate and sensitive programmes to improve sexual and reproductive health.						

Midwifery Lecturer Signature:	Date:
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STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
Practise in accordance with the NMC's Code of professional conduct, within the limitations of one's own competence, knowledge and sphere of professional practice, consistent with the legislation relating to midwifery practice.	Has had no opportunity to	Cannot perform this activity	Can perform this activity satisfactorily with some supervision and assistance at	Can perform this activity satisfactorily with	Can perform this activity efficiently and consistently with initiative and	Comments
Uses professional standards of practice to self-assess performance.						
Consults with the most appropriate professional colleagues when care requires expertise beyond one's own current competence.						
Consults other health care professionals when needs fall outside the scope of midwifery practice.						
Identifies unsafe practice and responding appropriately.						

Midwifery Lecturer Signature:

Date:

STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
Practise in a way, which respects and promotes individuals' rights, interest, preferences, beliefs and cultures	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
Offers culturally sensitive family planning advice.						
Acknowledges the roles and relationships in families dependent on religious and cultural beliefs, preferences and experiences.						

Midwifery Lecturer Signature:	Date:
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STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
Practise in accordance with relevant legislation.	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
Demonstrates knowledge of legislation relating to human rights, equal opportunities, and access to patient records.						
Demonstrates knowledge of legislation relating to health and social policy relevant to midwifery practice.						
Demonstrates knowledge of contemporary ethical issues and their impact on midwifery practice.						
Manages the complexities arising from ethical and legal dilemmas.						

Midwifery Lecturer Signature:	Date:
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STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
Interact with other practitioners and agencies in ways which: Value their contribution to health and care; enable them to participate effectively in the care of women, babies and their families. Acknowledge the nature of their work and the context in which it is placed.						
Health care						
Social care						
Social security, benefits and housing						
Advice, guidance and counselling						
Child protection						
The law						

Midwifery Lecturer Signature:	Date:
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STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
Manage and prioritise competing demands.	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
Identifies the appropriate person to provide particular interventions to women, babies and their families.						
Alerts managers to difficulties and issues in service delivery.						

Midwifery Lecturer Signature:	Date:
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STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
Manage and develop care Utilises the most appropriate information technology (IT) systems.	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
Records own practice in consistent formats on IT systems for wider scale analysis.						
Uses analysis of data from IT systems to apply own practice.						
Evaluates practice from data analysis.						

Midwifery Lecturer Signature:

Date:

STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
Contribute to the audit of practice to review and optimise the care of women, babies and their families.	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
Audits own practice						
Contributes to the audit of clinical practice						

Midwifery Lecturer Signature:	Date:
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Level Three Midwifery Domains 0-100

MIDWIFERY DOMAINS	FAIL (Contact Module Leader) 0 – 29	FAIL (Contact Module Leader) 30 – 39	PASS 40 - 49 SAFE PRACTICE	SATISFACTORY PASS 50 – 59	GOOD PASS 60 - 69	VERY GOOD PASS 70 - 79	EXCEPTIONALLY GOODPASS 80+
Effective Midwifery Practice	Unsafe practice demonstrated. Limited application of theory in practice	Needs some supervision and assistance to deliver safe practice	Safe practice demonstrated. Uses appropriate knowledge base efficiently to plan care for the woman and her family with indirect supervision	Demonstrates safe woman centred practice efficiently and consistently. Can plan care using midwifery theory and knowledge with indirect supervision	Consistently good care which is safe and woman centred is efficient and adaptable. Can critically evaluate delivery of care using appropriate knowledge and evidence with indirect supervision	Efficiently and consistently selects appropriate and safe care. Uses initiative and adaptability when relating the needs of the woman to midwifery knowledge and theory with indirect supervision	Exceptional ability to adapt care to the individual woman's needs and circumstances and provide coherent evidence based rationale for the plan of care with efficiency and consistency with indirect supervision
MIDPOINT	0	30	40	50	60	70	80
	1	31	41	51	61	71	81
	2	32	42	52	62	72	82
	3	33	43	53	63	73	83
	4	34	44	54	64	74	84
	5	35	45	55	65	75	85
	6	36	46	56	66	76	86
	7	37	47	57	67	77	87
	8	38	48	58	68	78	88
	9	39	49	59	69	79	89
	10	40	50	60	70	80	90
	11	41	51	61	71	81	91
	12	42	52	62	72	82	92
	13	43	53	63	73	83	93
	14	44	54	64	74	84	94
	15	45	55	65	75	85	95
	16	46	56	66	76	86	96
17	47	57	67	77	87	97	
FINAL	0	30	40	50	60	70	80
	1	31	41	51	61	71	81
	2	32	42	52	62	72	82
	3	33	43	53	63	73	83
	4	34	44	54	64	74	84
	5	35	45	55	65	75	85
	6	36	46	56	66	76	86
	7	37	47	57	67	77	87
	8	38	48	58	68	78	88
	9	39	49	59	69	79	89
	10	40	50	60	70	80	90
	11	41	51	61	71	81	91
	12	42	52	62	72	82	92
	13	43	53	63	73	83	93
	14	44	54	64	74	84	94
	15	45	55	65	75	85	95
	16	46	56	66	76	86	96
17	47	57	67	77	87	97	
Mentor Signature:						Date:	
Midwifery Lecturer Signature:						Date:	

Level Three Midwifery Domains 0-100

MIDWIFERY DOMAINS	FAIL (Contact Module Leader) 0 – 29	FAIL (Contact Module Leader) 30 – 39	PASS 40 - 49 SAFE PRACTICE	SATISFACTORY PASS 50 – 59	GOOD PASS 60 - 69	VERY GOOD PASS 70 - 79	EXCEPTIONALLY GOODPASS 80+
Achieving Quality Care through Evaluation and Research	Fails to recognise when midwifery intervention is required or to take action appropriate to the situation	Recognises when intervention is required but needs some supervision and assistance to understand the significance	Recognises when intervention is required and takes appropriate action. Can identify the significance of a deviation from the normal efficiently and consistently with indirect supervision	Consistently and efficiently can identify and understand the significance of deviations from the normal. Takes action appropriate to the situation and can give explanations for actions with indirect supervision	Good ability to distinguish and report any deviations from the normal and take appropriate action to the circumstances efficiently and consistently. Can explain rationale and summarise the significance of the deviation from normal with indirect supervision	Efficiently and consistently identifies deviations from the normal, using initiative and adaptability takes appropriate action in all circumstances. Very good ability to explain the significance of deviation and the rationale for actions taken with indirect supervision	Exceptional ability to distinguish, report and explain the significance of deviations from the normal. Takes appropriate action in all circumstances with efficiency and consistency with indirect supervision
MIDPOINT	0	30	40	50	60	70	80
	1	31	41	51	61	71	81
	2	32	42	52	62	72	82
	3	33	43	53	63	73	83
	4	34	44	54	64	74	84
	5	35	45	55	65	75	85
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	14	44	54	64	74	84	94
	15	45	55	65	75	85	95
	16	46	56	66	76	86	96
17	47	57	67	77	87	97	
FINAL	0	30	40	50	60	70	80
	1	31	41	51	61	71	81
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	14	44	54	64	74	84	94
	15	45	55	65	75	85	95
	16	46	56	66	76	86	96
17	47	57	67	77	87	97	
Mentor Signature:						Date:	
Midwifery Lecturer Signature:						Date:	

Level Three Midwifery Domains 0-100

MIDWIFERY DOMAINS	FAIL (Contact Module Leader) 0 – 29	FAIL (Contact Module Leader) 30 – 39	PASS 40 - 49 SAFE PRACTICE	SATISFACTORY PASS 50 - 59	GOOD PASS 60 - 69	VERY GOOD PASS 70 - 79	EXCEPTIONALLY GOODPASS 80+																														
Professional and Ethical Practice	Does not contribute to the work of the multiprofessional team. Does not understand the importance of being co-operative in a team. Poor punctuality. Absenteeism	Has limited input into the multiprofessional team. Needs some supervision	Communicates with all team members efficiently and consistently. Works as a co-operative member of the multiprofessional team with indirect supervision	Communicates clearly and effectively with all team members. Consistently reliable team member, contributes efficiently to the multiprofessional team in an active manner – offering cultural and ethical woman centred care with indirect supervision	Is an active member of the team, is able to contribute in a way that includes all members of the team. Works effectively as a team member, being adaptable. Consistently communicates clearly and effectively with all team members. Adapts to working with the wider multiprofessional team with indirect supervision	Effectively and consistently evaluates own performance as a team member. Very good consistent and reliable team member. Using initiative and adaptability contributes in a sensitive manner to all members of the team with indirect supervision	Effectively and consistently chooses approaches to work within the team that demonstrates leadership qualities demonstrates adaptability and initiative. Critically evaluates the work of the team and own role with indirect supervision																														
MIDPOINT	0 2	1 15 17	3 4 5 18 19 20	6 7 8 21 22 23	9 10 11 24 25 26	12 13 14 27 28 29	30 35	31 36 37	32 37	33 38	34 39	40 45	41 46	42 47	43 48	44 49	50 55	51 56	52 57	53 58	54 59	60 65	61 66	62 67	63 68	64 69	70 75	71 76	72 77	73 78	74 79	80 81	82 83	84 85	86 87	88 89	98 99 100
	0 2	1 15 17	3 4 5 18 19 20	6 7 8 21 22 23	9 10 11 24 25 26	12 13 14 27 28 29	30 35	31 36 37	32 37	33 38	34 39	40 45	41 46	42 47	43 48	44 49	50 55	51 56	52 57	53 58	54 59	60 65	61 66	62 67	63 68	64 69	70 75	71 76	72 77	73 78	74 79	80 81	82 83	84 85	86 87	88 89	98 99 100
FINAL	0 2	1 15 17	3 4 5 18 19 20	6 7 8 21 22 23	9 10 11 24 25 26	12 13 14 27 28 29	30 35	31 36 37	32 37	33 38	34 39	40 45	41 46	42 47	43 48	44 49	50 55	51 56	52 57	53 58	54 59	60 65	61 66	62 67	63 68	64 69	70 75	71 76	72 77	73 78	74 79	80 81	82 83	84 85	86 87	88 89	98 99 100
	0 2	1 15 17	3 4 5 18 19 20	6 7 8 21 22 23	9 10 11 24 25 26	12 13 14 27 28 29	30 35	31 36 37	32 37	33 38	34 39	40 45	41 46	42 47	43 48	44 49	50 55	51 56	52 57	53 58	54 59	60 65	61 66	62 67	63 68	64 69	70 75	71 76	72 77	73 78	74 79	80 81	82 83	84 85	86 87	88 89	98 99 100
Mentor Signature:						Date:																															
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Level Three Midwifery Domains 0-100

MIDWIFERY DOMAINS	FAIL (Contact Module Leader) 0 – 29	FAIL (Contact Module Leader) 30 – 39	PASS 40 - 49 SAFE PRACTICE	SATISFACTORY PASS 50 - 59	GOOD PASS 60 – 69	VERY GOOD PASS 70 - 79	EXCEPTIONALLY GOODPASS 80+
Developing the Individual Midwife and Others	Lacks insight into own limitations and unable to identify where improvement can be made	Needs some supervision and assistance to reflect on own practice	Consistently and effectively reflects on own practice, describes limitations and develops a plan to enhance own skills. Seeks help and guidance as appropriate with indirect supervision	Consistently reflects on practice, points out limitations in practice delivery and effectively describes where and how improvements can be made. Seeks help as necessary, utilising the framework of statutory supervision of midwifery with indirect supervision	Consistently and effectively reflects on own practice recognising the need for adaptability, explains where improvement can be made, underpinned by research with indirect supervision.	Consistent and effective reflection on own practice, clearly demonstrating learning from experience. Using initiative and adaptability can devise a plan to implement improvement in own practice and service delivery with indirect supervision	Consistent and effective reflective skills demonstrated. Using initiative critically evaluates service provision and adaptability of own role within the service. Provides a rationale for service improvement, exceptional ability to demonstrate learning from practice with indirect supervision
MIDPOINT	0	30	40	50	60	70	80
	1	31	41	51	61	71	81
	2	32	42	52	62	72	82
	3	33	43	53	63	73	83
	4	34	44	54	64	74	84
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	13	43	53	63	73	83	93
	14	44	54	64	74	84	94
	15	45	55	65	75	85	95
	FINAL	0	30	40	50	60	70
1		31	41	51	61	71	81
2		32	42	52	62	72	82
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4		34	44	54	64	74	84
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13		43	53	63	73	83	93
14		44	54	64	74	84	94
15		45	55	65	75	85	95
Mentor Signature:						Date:	
Midwifery Lecturer Signature:						Date:	

POSTNATAL

STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
<p>Work in partnership with women and other care Providers during the postnatal period to Provides seamless care and interventions which:</p> <ul style="list-style-type: none"> • Are appropriate to the woman's assessed needs, context and culture, promote their continuing health and well-being, • Are evidence-based. • Are consistent with the management of risk, when undertaken by the midwife, s/he is the person best placed to do them and s/he is competent to act. • Draw on the skills of others to optimise health outcomes and resource use. 	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
Provides support and advice to women as they start to feed and care for the babies						
Provides any particular support which is needed to women who have disabilities						
Post-operative care for women who have had caesarean and operative deliveries						
Provides pain relief to women						
Team working in the best interests of the women and their babies						
Facilitates Discusses about future reproductive choices						
Provides care for women who have suffered pregnancy loss, stillbirth or neonatal death						

Midwifery Lecturer Signature:	Date:
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STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
Examine and care for babies with specific health or social needs and refer to other professionals or agencies as appropriate.	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect supervision	Comments
Congenital disorders						
Birth defects						
Low birth weight (including Preterm and IUGR infants)						
Pathological conditions (such as babies with vertical transmission of HIV, drug affected babies, MRSA)						
Neonatal Jaundice (including identification and treatment)						

Midwifery Lecturer Signature:	Date:
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STANDARDS OF PROFICIENCY	LEVEL ACHIEVED					DATE, SIGNATURE OF MENTOR AND STUDENT
	Has had no opportunity to meet the learning outcomes	Cannot perform this activity satisfactorily (Referral)	Can perform this activity satisfactorily with some supervision and assistance at an acceptable speed and quality of work	Can perform this activity satisfactorily with minimal supervision and assistance	Can perform this activity efficiently and consistently with initiative and adaptability and indirect	Comments
Care for and monitor women during the puerperium, offers the necessary evidence-based advice and support on baby and self-care.						
Provides advice and support on feeding babies and teaches the importance of nutrition in child development.						
Provides advice and support on hygiene Safety Protection Security Child development						
Enables women to address issues about their own, their babies' and their families' health and social well-being.						
Monitors and supports women who have postnatal depression and other mental illnesses.						
Gives bladder care and advice on bladder control						
Advise women on the importance of adequate rest, and self care in the postpartum period						
Supports women to care for ill/pre-term babies or those with disabilities.						

Midwifery Lecturer Signature:	Date:
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Level Three Midwifery Domains 0-100

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Professional and Ethical Practice	Does not contribute to the work of the multiprofessional team. Does not understand the importance of being co-operative in a team. Poor punctuality. Absenteeism	Has limited input into the multiprofessional team. Needs some supervision	Communicates with all team members efficiently and consistently. Works as a co-operative member of the multiprofessional team with indirect supervision	Communicates clearly and effectively with all team members. Consistently reliable team member, contributes efficiently to the multiprofessional team in an active manner – offering cultural and ethical woman centred care with indirect supervision	Is an active member of the team, is able to contribute in a way that includes all members of the team. Works effectively as a team member, being adaptable. Consistently communicates clearly and effectively with all team members. Adapts to working with the wider multiprofessional team with indirect supervision	Effectively and consistently evaluates own performance as a team member. Very good consistent and reliable team member. Using initiative and adaptability contributes in a sensitive manner to all members of the team with indirect supervision	Effectively and consistently chooses approaches to work within the team that demonstrates leadership qualities demonstrates adaptability and initiative. Critically evaluates the work of the team and own role with indirect supervision
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14		44	54	64	74	84	94
15		45	55	65	75	85	95
Mentor Signature:						Date:	
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Level Three Midwifery Domains 0-100

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Effective Midwifery Practice	Unsafe practice demonstrated. Limited application of theory in practice	Needs some supervision and assistance to deliver safe practice	Safe practice demonstrated. Uses appropriate knowledge base efficiently to plan care for the woman and her family with indirect supervision	Demonstrates safe woman centred practice efficiently and consistently. Can plan care using midwifery theory and knowledge with indirect supervision	Consistently good care which is safe and woman centred is efficient and adaptable. Can critically evaluate delivery of care using appropriate knowledge and evidence with indirect supervision	Efficiently and consistently selects appropriate and safe care. Uses initiative and adaptability when relating the needs of the woman to midwifery knowledge and theory with indirect supervision	Exceptional ability to adapt care to the individual woman's needs and circumstances and provide coherent evidence based rationale for the plan of care with efficiency and consistency with indirect supervision
MIDPOINT	0	30	40	50	60	70	80
	1	31	41	51	61	71	81
	2	32	42	52	62	72	82
	3	33	43	53	63	73	83
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	FINAL	0	30	40	50	60	70
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Mentor Signature:						Date:	
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MIDWIFERY DOMAINS	FAIL (Contact Module Leader) 0 – 29	FAIL (Contact Module Leader) 30 – 39	PASS 40 - 49 SAFE PRACTICE	SATISFACTORY PASS 50 – 59	GOOD PASS 60 - 69	VERY GOOD PASS 70 - 79	EXCEPTIONALLY GOODPASS 80+
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Mentor Signature:						Date:	
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Achieving quality care through evaluation and research	Unsafe practice demonstrated. Limited application of theory in practice	Needs some supervision and assistance to deliver safe practice	Safe practice demonstrated. Uses appropriate knowledge base efficiently to plan care for the woman and her family with indirect supervision	Demonstrates safe woman centred practice efficiently and consistently. Can plan care using midwifery theory and knowledge with indirect supervision	Consistently good care which is safe and woman centred is efficient and adaptable. Can critically evaluate delivery of care using appropriate knowledge and evidence with indirect supervision	Efficiently and consistently selects appropriate and safe care. Uses initiative and adaptability when relating the needs of the woman to midwifery knowledge and theory with indirect supervision	Exceptional ability to adapt care to the individual woman's needs and circumstances and provide coherent evidence based rationale for the plan of care with efficiency and consistency with indirect supervision
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	3	33	43	53	63	73	83
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13		43	53	63	73	83	93
14		44	54	64	74	84	94
15		45	55	65	75	85	95
Mentor Signature:						Date:	
Midwifery Lecturer Signature:						Date:	

ESSENTIAL SKILLS CLUSTERS
THIRD YEAR ANTENATAL

The student will be able to demonstrate that she/he can perform the following skills for the level of Training and Education	Student has failed this skill	Student has had the opportunity to observe this skill	Student has had the opportunity to practice this skill under direct supervision	The student has demonstrated that she is competent to perform this skill	The student has demonstrated that she is competent to perform this skill through simulated practice	Mentor Signature and Date
Assess, plan, implement and evaluate care of the pregnant woman in the antenatal period						
Lead a parent-education programme						
Conduct an antenatal examination with minimal supervision						
Demonstrate the care pathway for a woman presenting with a suspected intrauterine death						
Demonstrate knowledge of the management of a woman with placenta praevia						
Care for women with pre-existing conditions: Medical, Obstetric, Social and Psychological						
Identify and care for women with infectious diseases						
Care for a woman undergoing investigation for foetal anomalies						
Midwifery Lecturer Signature:						Date:

The student will be able to demonstrate that she/he can perform the following skills for the level of Training and Education	Student has failed this skill	Student has had the opportunity to observe this skill	Student has had the opportunity to practice this skill under direct supervision	The student has demonstrated that she is competent to perform this skill	The student has demonstrated that she is competent to perform this skill through simulated practice	Mentor Signature and Date
Care for women with a diagnosis of foetal anomaly						
Care for a woman with special needs; physical disability, learning and social						
Obtain a high vaginal swab						
Conduct a speculum examination						
Identify deviation from the normal on a CTG and refer to identified personnel						
Competent in calculating common dosages of medicinal products						
Undertakes a medicine history under direct supervision						
Midwifery Lecturer Signature:						Date:

ESSENTIAL SKILLS CLUSTERS
THIRD YEAR POSTNATAL

The student will be able to demonstrate that she/he can perform the following skills for the level of Training and Education	Student has failed this skill	Student has had the opportunity to observe this skill	Student has had the opportunity to practice this skill under direct supervision	The student has demonstrated that she is competent to perform this skill	The student has demonstrated that she is competent to perform this skill through simulated practice	Mentor Signature and Date
Assess, plan, implement and evaluate care in the post-natal period						
Demonstrate the principles of infection control with readmission of women or babies to the postnatal ward						
Recognise pathological neonatal jaundice and refer						
Gain informed consent from parents for neonatal screening tests						
Ensures that all neonatal screening test have been performed						
Midwifery Lecturer Signature:						Date:

The student will be able to demonstrate that she/he can perform the following skills for the level of Training and Education	Student has failed this skill	Student has had the opportunity to observe this skill	Student has had the opportunity to practice this skill under direct supervision	The student has demonstrated that she is competent to perform this skill	The student has demonstrated that she is competent to perform this skill through simulated practice	Mentor Signature and Date
Discusses vaccination and immunisation programmes with parents						
Demonstrates knowledge of referral procedures on: Child Protection and Domestic violence issues						
Demonstrates knowledge of the process of transferring care into the home setting with relevant documentation and communication with other professionals						
Modify postnatal care to accommodate the home environment						
Give appropriate safety advice with regard to the home environment						
Assist in obtaining the relevant tests required for neonatal post-mortem requirements (with support)						
Demonstrate knowledge of the completion of the relevant documentation for IUD or neonatal death						
Midwifery Lecturer Signature:						Date:

The student will be able to demonstrate that she/he can perform the following skills for the level of Training and Education	Student has failed this skill	Student has had the opportunity to observe this skill	Student has had the opportunity to practice this skill under direct supervision	The student has demonstrated that she is competent to perform this skill	The student has demonstrated that she is competent to perform this skill through simulated practice	Mentor Signature and Date
Identify and interpret prescriptions correctly including property, action and side-effects of drugs (under direct supervision)						
Identify women for whom medication is intended (under direct supervision)						
Correct administration of medication including identification of known allergies (under direct supervision)						
Oral (under direct supervision)						
Topical (under direct supervision)						
Subcutaneous (under direct supervision)						
Intravenous observation only (except for priming and changing fluids according to Trust policy)						
Intravenous additives observation only (except for midwifery exemption drugs according to Trust policy)						
Patient control devices (under direct supervision)						
Per Vaginum (under direct supervision)						
Per Rectum (under direct supervision)						
Storage of medicines (under direct supervision)						
Demonstrate knowledge of the correct dispensing of medicines (under direct supervision)						
Documentation of all drugs administered (under direct supervision)						
Competent in calculating common dosages of medicinal products (under direct supervision)						
Undertakes a medicine history under direct supervision						

Midwifery Lecturer Signature:

Date:

EXAMPLE

EXAMPLE

END OF PLACEMENT REVIEW
For Students with an Ongoing Achievement Record

The end of placement review is completed in the students **Ongoing Achievement Record** (OAR). At the end of the placement, completion of the relevant placement record documents the final placement review.

The **Cumulative Achievement Record** should also be completed. Relevant university and/or practice staff should be informed if these records have not been completed.

In addition, please complete the front page of this practice assessment document confirming whether the student as passed/failed the placement.

ANTENATAL END OF PLACEMENT REVIEW

I have discussed my comments in the Ongoing Achievement Record with my student

Ongoing Achievement Record completed

Cumulative Achievement record completed:

Mentor signature **Date**

POSTNATAL END OF PLACEMENT REVIEW

I have discussed my comments in the Ongoing Achievement Record with my student

Ongoing Achievement Record completed

Cumulative Achievement record completed:

Mentor signature **Date**

COMMUNITY END OF PLACEMENT REVIEW

I have discussed my comments in the Ongoing Achievement Record with my student

Ongoing Achievement Record completed

Cumulative Achievement record completed:

Mentor signature **Date**

SIGN-OFF MIDWIFE MENTOR YEAR 3

I CONFIRM TO THE BEST OF MY KNOWLEDGE THAT THIS STUDENT HAS ACHIEVED ALL THE LEVEL 3 STANDARDS OF PROFICIENCY IDENTIFIED IN THIS PRACTICE ASSESSMENT DOCUMENT.

Signed Date

Mentor Qualification:

Date of last Mentor update:

SIGN-OFF MIDWIFE MENTOR YEAR 3

I CONFIRM TO THE BEST OF MY KNOWLEDGE THAT THIS STUDENT HAS ACHIEVED ALL LEVEL 3 ESSENTIAL MIDWIFERY SKILLS AS IDENTIFIED IN THIS PRACTICE ASSESSMENT DOCUMENT.

Signed Date

Mentor Qualification:

Date of last Mentor update:

Glossary of Terms

Stage 1 Mentor	A registered nurse/midwife that has not yet completed a recognised NMC mentorship programme.
Stage 2 Mentor	A registered nurse/midwife that has successfully completed a recognised NMC mentorship programme.
Stage 3 Mentor/ Practice Teacher	A registered nurse/midwife that has successfully completed a recognised NMC Practice Teachers course.
Back up Mentor	A Stage 1 or Stage 2 mentor acting as a back-up/second mentor to the student.
Sign-off Mentor	A mentor that has met specific criteria to be able to sign-off a student's practice proficiency at the end of a programme.
Link Lecturer	An academic lecturer based at a university who links with a number of practice areas to support mentors and students whilst out on placement.
Clinical Liaison Lecturer (CLL)	An academic lecturer based jointly in a Placement provider and University who acts an educational link between both areas
Practice Education Facilitator (PEF)	An education facilitator based within a NHS Trust to support mentors and students in multi-professional learning environments
Risk assessment	Risk assessment of the student's health and learning needs.
Short Visits	Areas that the student may visit relevant to their placement learning and which may vary in length.
Supervisor	The person that will be supporting the student during short visits
Ongoing Achievement Record	An ongoing record of the students learning experience, including mentors comments, which must be passed from one placement to enable judgements to be made on the student's progress.
Cumulative Achievement Record	This is found at the back of the Ongoing Achievement Record. It is completed by the mentor at the end of the student's placement and records the student's record of achievement.

This document has been produced in joint collaboration between practice representatives from local Trusts and organisations and Universities, as part of the Cheshire and Merseyside Practice Education Partnership group. With thanks to all those involved.