

Disclosure Log

Freedom of Information Act (FOIA) Requests received **1 June 2015-31 December 2015**

Ref	Subject category	Description overview	Response provided	Release status	Notes
15/074	Student Issues & Numbers	Information relating to reports of sexual assault, sexual harassment and instances of rape over the last three years.	Response	Partial disclosure	Section 12 (16), Section 40.
15/075	Estates & Buildings	Information relating to the occupation of the Copperas Hill development and the University's plans for a number of buildings based within the city centre.	Response	Full	
15/076	IT Provision & Use	Information relating to IT technical training, provision and IT projects.	Response	Full	
15/077	IT Provision & Use	Contract information relating to helpdesk, network and desktop support services.	Response Attachment	Partial	Section 43.
15/079	IT Provision & Use	Information relating to the provision and use of IT, in addition to information on how the University allocates its budget for IT.	Response Attachment	Partial	Section, Section 44.
15/080	HR & Staffing Information	Copies of family friendly policies.	Response Attach 1 Attach 2 Attach 3 Attach 4 Attach 5 Attach 6 Attach 7 Attach 8 Attach 9 Attach 10	Full	
15/081	HR & Staffing Information	Information relating to equal opportunities monitoring.	Response	Released in part where held.	

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15/082	IT Provision & Use	IT contract information for Server Hardware Maintenance, Server Virtualisation License and Maintenance and Storage Area Network Maintenance/Support - updated request from FOI 15/021.	Response	Partially released	Section 43.
15/083	Animal Research	Animal research - number of animals used in research by species from 1 January 2014 to 31 December 2014. Minutes, correspondence from any Animal Welfare & Ethical Review Board (formerly Ethical Review Committee), where they relate to work involving live captive animals.	Response Attachment	Partially released	Section 38.
15/084	IT Provision & Use	A list of every database the University holds and a description of each.	Response	Refusal Notice	Section 12.
15/085	HR & Staffing Information	Copy of the University's Bullying & Harassment Policy	Response Attachment	Full	
15/087	HR & Staffing Information	The current staff salary grades.	Response Attachment	Full	
15/088	It Provision & Use	Information relating to IT provision and IT disposal.	Response	Full	
15/089	Financial Information	How much was spent on stationery between 1 April 2013-31 March 2014.	Response	Full	
15/090	IT Provision & Use	How many laptops, mobile phones and tablets/ipads have been provided by your organisation to staff members as of 1 January 2015.	Response	Full	
15/091	Administration & Management	How many FOI requests you received between 1 April 2013 and 31 March 2014.	Response	Full	
15/092	Student Issues and Numbers	Information relating to the attendance policy for students	Response Attachment 1 Attachment 2	Full	

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15/093	Student Issues and Numbers	Demographic information for current student population	Response Attachment	Partially released	Section 44.
15/094	Financial Information	Funding and conflicts of interests (funding, endowments, sponsorship from a particular list of companies, conflicts of interests and complaints made)	Response	Partially released	Section 21.
15/095	Research Information	Total amount spent on research undertaken by the University. Total amount spent on research into brain tumours undertaken by the University.	Response	Partially released	Section 21.
15/096	Procurement	Contract details relating to HR/Payroll and BACS payment software.	Response	Full	
15/097	Student Issues and Numbers	The number of students accessing University counselling services.	Response	Full	
15/098	It Provision & Use	Outsourcing of IT services	Response	Full	
15/099	Student Issues and Numbers	Numbers and types of student complaints	Response Attachment 1 Attachment 2 Attachment 3	Full	
15/100	Student Issues and Numbers	Information relating to the number of students found guilty of plagiarism and other forms of cheating, the disciplinary sanctions and the number of appeals and outcomes.	Response	Partially released	Section 12, Section 40.
15/101	Procurement	Contract information relating to Facilities Management	Response Attachment	Partially released	Section 43.
15/102	Procurement	Contracts relating to Vehicle lease hire and maintenance.	Response	Full	
15/103	Estates and Buildings	Recycling and waste disposal support and maintenance contracts	Response	Full	

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15/105	Student Issues and Numbers	Various information relating to student accommodation. Plus the number of students in receipt of a bursary and average value of bursaries awarded.	Response Attachment	Full	
15/106	Financial Information	Top 10 donations to the University from private individuals and organisations	Response Attachment	Partial	Section 40. Section 41.
15/107	Financial Information	Marketing budgets for promoting postgraduate and undergraduate programmes. Plus the number of current students who progressed from an undergraduate programme to a master's programme.	Response	Partial	Section 44.
15/108	IT Provision and Use	Information relating to IT Services reporting lines, management and responsibilities	Response Attachment	Partial	Section 40. Section 43. Section 44.
15/109	Estates and Buildings	Amount spent on works of art for University buildings each year from 2010-15 and what the most expensive work of art was and the cost.	Response	Partial	Section 12.
15/110	IT Provision and Use	Total IT spend during academic years 2012/13 and 2013/14.	Response	Partial	Section 12. Section 43. Section 44.
15/111	Student Numbers and Issues	Student numbers relating to RICS courses, split by gender and level of study.	Response	Released in full	
15/112	Student Numbers and Issues	Charges imposed on students in relation to library books	Response	Full	
15/113	Procurement Issues	Corporate software contract information	Response	Partial	Section 43.
15/114	Financial Information	CBI payments/contributions	Response	Full	

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15/115	IT Provision and Use	Information relating to IT Software, Oracle EBS.	Response	Partial	Section 43.
15/116	Other Research	Research grants for Solar and wind research	Response	Partial	Section 41.
15/117	Financial Information	Information relating to endowment funds	Response Attachment	Partial	Section 21. Section 22.
15/118	IT Provision and Use	Total cost of IT Services plus information relating to Virtual Learning Environment	Response	Partial	Section 43.
15/119	Procurement Issues	Contract information relating to the telephone system, maintenance and support	Response	Partial	Section 43.
15/120	IT Provision and Use	Contract information relating to telephony and Microsoft software/server provision	Response Attachment	Partial	Section 43.
15/121	Procurement Issues	Tender information relating to Training Services tender advertised previously by LJMU	Response	Full	
15/122	Student Numbers and Issues	Student attainment statistics, including equal opportunities statistics	Response Attachment	Partial	Section 40.
15/123	HR and Staff Issues	Teaching staff statistics	Response	Refusal Notice	Section 22.
15/124	Student Numbers and Issues	University halls of residence deposits	Response	Full	
15/125	Other Research	Research grants for coal and tidal research	Response	Full	
15/126	Commercial Activities	Any commercial relationship with G4S, Veolia, Eden Springs, Hewlett Packard	Response	Partial	Section 43.
15/127	Other Research	Relationship with Israeli academic institutions	Response	Full	
15/128	HR and Staff Issues	Employees working "off the payroll" earning at least £100,000	Response Attachment	Partial	Section 43.
15/129	Procurement Issues	Tender information relating to disposal of IT equipment	Response	Partial	Section 43.
15/130	Financial Information	University Investments	Response	Partially withheld	Section 21.

Ref	Subject category	Description overview	Response provided	Release status	Notes
15/131	Financial Information	Research grants/funding received from the energy industry	Response	Full	
15/132	Student Numbers and Issues	Student victims of sexual assaults	Response	Partially withheld	Section 12.
15/133	HR and Staff Issues	Dates of employment and publication list of a former staff member	Response	Supplied in part where held	
15/134	Procurement Issues	Contract information relating to utility supplies	Response Attachment	Full	
15/135	Procurement Issues	Contract information relating to ICT server hardware, licenses, maintenance	Response Attachment 1 Attachment 2 Attachment 3 Attachment 4 Attachment 5 Attachment 6 Attachment 7	Partial	Section 43.
15/136	IT Provision and Use	Social Media Policy that relates to students/visitors only (not staff)	Response	Partial	Section 21.
15/137	Procurement Issues	Information relating to the tender for the refurbishment of the James Parsons Building	Response	Full	
15/138	IT Provision and Use	Access to pornography from University network connections	Response	Information not held	
15/139	Student Numbers and Issues	Services and facilities offered to students with disabilities	Response	Refusal Notice	Section 21.
15/140	Student Numbers and Issues	Number of graduates/postgraduates on IT based courses, digital based courses	Response Attachment	Partial	Section 40.
15/141	Estates and Buildings	Energy efficiency projects being considered over the next 3 years	Response	Released in full	
15/142	Teaching and Assessment	Examination information relating to GDL (Law) programmes	Response	Released in full	

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15/143	Admissions	Complete list of all UG modules to be taught in academic year 2015/16	Response Attachment	Released in full	
15/144	Teaching and Assessment	LLB exam and term dates	Response	Released in full	
15/145	HR and Staff Issues	Amount of EU funds spent on academic salaries	Response	Partial	Section 12. Section 40.
15/146	Other Research	Retractions and misconduct in relation to research conducted in the last decade.	Response	Released in full	
15/147	IT Provision and Use	Confirmation that the University is looking to upgrade the telephone system	Response	Released in full	
15/148	Procurement Issues	Contract information relating to software	Response Attachment	Partial	Section 43.
15/149	Estates and Buildings	Gender neutral toilet facilities for use by people who are transgender, the cost of signage and any conversion costs	Response Attachment Attachment	Released in full	
15/150	Admissions	Costs of obtaining and sending clothing free of charge to students, applicants and open day attendees	Response	Released in full	
15/151	HR and Staff Issues	Salary information for University staff	Response Attachment	Partial	Section 21. Section 22. Section 43.
15/152	Procurement	Contract information relating to financial services.	Response Attachment	Partial	Section 21. Section 43.
15/153	Estates and Buildings	University accommodation costs and revenue	Response	Released in full	
15/154	Student Numbers and Issues	Disciplinary action taken against students for drug use	Response	Partial	Section 12.

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15/155	Student Numbers and Issues	Student numbers: criminology students from Wales	Response	Released in full	
15/156	IT Provision and Use	Information about IT department structure staff, programming language etc.	Response Attachment	Released in full	
15/157	Estates and Buildings	Ice cleats, injuries in snow/ice and various contacts	Response	Released in full	
15/158	Student Numbers and Issues	County of UK entrants by course	Response Attachment	Partial	Section 40.
15/159	Student Numbers and Issues	Free Speech information	Response Attachment	Partial	Section 22.
15/160	Student Numbers and Issues	Lost examination scripts.	Response	Released in full	
15/161	Student Numbers and Issues	Numbers relating to incidents of a sexual nature.	Response	Partial	Section 12.
15/162	Estates and Buildings	The contact details of all suppliers of PAT services	Response	Partial	Section 21.
15/163	Estates and Buildings	Total amount of money received from fines on students at University-owned and managed accommodation	Response	Released in full	
15/164	IT Provision and Use	Total amount of network capacity in Gbits per second between LJMU and Janet	Response	Released in full	
15/165	Management and Administration	Transfer of data to the United States	Response	Released in full	
15/166	Student Numbers and Issues	Student numbers and number of withdrawals of entire student body plus the same figures for students with a disability only.	Response attachment	Partial	Section 40.
15/167	IT Provision and Use	Software development and testing	Response	Partial	Section 43.

Ref	Subject category	Description overview	Response provided	Release status	Notes
15/168	Other – External Speakers on Campus	External Speaker Policy	Response	Refused	Section 21.
15/169	Financial Information	Payment Card Industry Data Security Standard - how LJMU complies	Response	Partial	Section 31.
15/170	Estates and Buildings	Waste and recycling contract information		Request refused as being repeated	
15/171	IT Provision and Use	Information relating to Business Intelligence Tools	Response	Partial	Section 43.
15/172	Student Numbers and Issues	The use of fur within LJMU programmes.	Response	Released in full	
15/173	Commercial activities	Details relating to an external agency.	Response	Information not held	
15/174	Student Numbers and Issues	The number of students to have dropped out.	Response Attachment	Partial	Section 40.
15/175	Student Numbers and Issues	Information relating to University Counselling services.	Response	Released in full	
15/176	Student Numbers and Issues	The number of students to have deferred entry over the last three years.	Response	Information not held	
15/177	Student Numbers and Issues	Information relating to nursing programmes – number of places, number of graduates and number of withdrawals.	Response Attachment	Partial	Section 40.
15/178	Admissions	Online Learning Courses offered, number of students enrolled and fees associated with each course.	Response Attachment	Partial	Information not held.
15/179	Admissions	Information relating to how the University markets itself digitally and what budgets are aligned to each one.	Response	Partial	Section 44.
15/180	Student Numbers and Issues	Anonymised information relating to undergraduates who graduated in July 2015.	Response Attachment	Partial	Section 40

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15/181	Administration and Management	Information relating to the management of requests received under the Freedom of Information Act.	Response	Released in full	
15/182	Student Numbers and Issues	The number of recorded alcohol related injuries and deaths in halls of residence and on University-owned property.	Response	Partial	Information not held.
15/183	Student Numbers and Issues	The number of students deemed to have remained in University Halls of Residence over the last five Christmas breaks.	Response	Information not held.	
15/184	IT Provision and Use	The amount spent on ICT equipment broken by: facilities for students; facilities for teaching staff; and facilities for administrative staff only.	Response	Information not held.	
15/185	Administration and Management	Number of incidents and/or allegations of sexual violence and harassment since 2013, plus any guidance given to students.	Response	Partial	Section 12.
15/186	IT Provision and Use	Information relating to the University's IT/Telecommunications Voice and Data Services.	Response Attachment	Partial	Section 43.
15/187	Building and Estates	Information relating to energy supply.	Response Attachment	Full.	
15/188	Teaching & Assessment	Information relating to proven cases of cheating.	Response	Partial	Section 12. Section 40.
15/189	Student Numbers and Issues	The number of Romanian students at LJMU.	Response	Partial	Section 40.
15/190	Financial Information	Disclosure of all businesses to have provided funding for the economics department over the last five years, plus the amount given by each.	Response	Information not held.	
15/191	IT Provision and Use	Information relating to Data Centre Space.	Response	Partial	Section 31.

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15/192	Financial Information	The total amount spend on Christmas lights and decorations.	Response	Information not held.	
15/194	Animal Research	Information relating to the use of animals for the purposes of research.	Response	Full.	
15/195	Student Issues and Numbers	Ratio of male to female students on forensic programmes, plus staff ratios.	Response Attachment	Full.	
15/196	Admissions	Cost of providing introductory/welcome packs to applicants.	Response	Refusal Notice.	Section 44.
15/197	Student Issues and Numbers	The number of students registered onto the Policing Studies programmes to be broken down by ethnic origin.	Response Attachment	Partial.	Section 40.
15/198	HR and Staff Issues	Gifts received by the Vice Chancellor	Response Attachment	Full.	
15/199	Procurement Issues	Information relating to the tendering of supply and installation of signage.	Response	Information supplied where held.	
15/200	Student Issues and Numbers	Information relating to religious societies.	Response	Information not held.	
15/201	Admissions	Information relating to the Real Estate Management and Business BSc programme.	Response	Refusal Notice.	Section 21. Section 44.
15/203	Procurement Issues	Contact details of those involved with procurement in relation to building projects.	Response	Full.	
15/204	Student Issues and Numbers	Information relating to extenuating circumstances and mental health.	Response	Refusal Notice.	Section 12.
15/205	Other Research	Research information relating to Unstructured Disclosure Therapy.	Response Attachment 1 Attachment 2 Attachment 3	Refusal Notice issued under Section 12.	Appeal response sent (see attachment 1, attachment 2 and attachment 3).
15/206	HR and Staff Issues	Information relating the number of staff.	Response Attachment	Partial	Section 40

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15/207	IT Provision and Use	Information relating to the University's Local Area Network (LAN) environment.	Response	Partial	Section 21.
15/208	Student Issues and Numbers	Student numbers on the MPharm programme to be broken down by year. Personal details relating to students enrolled onto the MPharm programme. Plus, the same information for any other pharmacist programme.	Response	Partial	Section 40.
15/209	Student Issues and Numbers	Disciplinary action taken against students.	Response	Partial	Section 12.
15/210	HR and Staff Issues	Information relating to Midwifery staff and students.	Response Attachment	Partial	Section 40.