**Staff Suggestion Scheme**

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| --- |
| Name: |
| Job Title: |
| Department: |
| Please tell us your suggestion |
|  |
| Please tell us how your suggestion will benefit the University e.g. Please state whether the idea is based on cost savings, income generation, efficiency gains, service improvements and how. |
|  |

Thank you for your suggestion.

Please email this form to [StaffSuggestionScheme@ljmu.ac.uk](mailto:StaffSuggestionScheme@ljmu.ac.uk)

We will get back to you shortly to let you know what has happened to your idea. All valid suggestions will be considered by a two stage evaluation process.