

Module Evaluation - Information for Students

What is Module Evaluation?

Each semester the University asks all students to complete module evaluations. If one of your modules is a yearlong module, you will be asked to give an interim (mid-module) feedback.

This relatively short questionnaire is your opportunity to provide anonymous feedback about the curriculum, teaching, support and assessment for each of your modules. This helps your programme team to know what works well and what they could improve. Your responses are combined with the responses from all students on your module and any identifying comments are removed, so that the programme team will not know how you, as an individual, answered.

Module Evaluation Questionnaire

There are eight core questions in the survey with a scale from Strongly Agree to Strongly Disagree:

1. The module is well taught, whether face-to-face or online.
2. It is easy to find the information I need on the module Canvas site.
3. The digital resources associated with this module are easy to use.
4. The module is challenging me to think more deeply about the subject area.
5. Assessment tasks for this module are clear.
6. I can access support and guidance for this module when I need it.
7. The module helps me to understand the contributions that people from different communities and backgrounds have made to the development of the subject area.
8. Overall, I am satisfied with the quality of this module

There is also an opportunity to leave comments:

Please comment on the most interesting aspect of this module.
Please comment on how this module could be improved.

Module Leaders can also include some module-specific questions – these will be unique to the module.

Accessing and Completing Evaluations

Accessing and completing evaluations online is a simple process. You can access it **via the email** you will have received from ***the LJMU Module Evaluation Team***. This is how the email will look like:

From: LJMU Module Evaluation Team [mailto:n.j.holland@ljmu.ac.uk]
Sent: 06 November 2018 16:41
To:
Subject: Module Evaluation Survey

Dear [Student]

At LJMU we're keen to find out what you think about your modules this semester. We would be grateful if you could answer some questions about each of the modules that you are taking.

The following module(s) you are taking are included in this survey:

Module 1
Module 2
Module 3
Module 4

It's fully anonymous and individual student details won't be identified.

Because your feedback is important we may send reminders after a few days if we haven't received your reply

[Click here to start completing your evaluations.](#)

You can also access the surveys via the **Module Evaluation** button in Canvas.

Thank you.

LJMU module evaluation runs on the eXplorance Blue platform and is managed by Academic Registry and the Teaching and Learning Academy.

'Click here to complete your evaluations' will take you straight to the following page with links to module surveys:



Fillout Task List

Task Owner:

Project Title: Example Module Evaluation 2018

Category: Test

Subcategory: Test

Subject	Due date	Status
Module Evaluation Example 1	Friday, November 30, 2018	Open
Module Evaluation Example 2	Friday, November 30, 2018	Open
Module Evaluation Example 3	Friday, November 30, 2018	Open
Module Evaluation Example 4	Friday, November 30, 2018	Open

Mobile Version | Standard Version



You can also access your module evaluations via Canvas. Go to **Courses** tab, select one of the modules you are doing and click on **Module Evaluation**. It will take you to the questionnaire – as below:

The screenshot shows the JMSU LMS interface. On the left is a dark blue navigation sidebar with icons and labels for: Home, Account, Dashboard, Courses (highlighted with a red arrow), Groups, Calendar, Inbox (13), Commons, and Help. The 'Module Evaluation' item is also highlighted with a red arrow. The main content area displays the 'Module evaluation 2018 for' form. It includes a table for rating various aspects of the module:

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Not Applicable
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Below the table are two text boxes for comments: 'Please comment on the most interesting aspect of this module:' and 'Please comment on how this module could be improved:'. At the bottom, there are 'Previous', 'Next', 'Save', and 'Submit' buttons, and a progress bar showing 50% completion.

Response rates

Good response rates are important to ensure a representative picture of student voice. The smaller the cohort, the higher the response rate required to obtain reliable and actionable student feedback (preferably 50% or more).

JMSU helps to support module evaluation. Academic Interest Reps and your Course Reps will be able to help with facilitation of completion in class.

Providing constructive feedback

Please provide constructive feedback about your modules. Helpful comments and ideas from students are fed into programme strategic planning, and help to make real changes that benefit you and future students following in your footsteps.

By reflecting on your own learning experience and evaluating each module you will also build your own understanding of your learning style, your priorities as a learner and response to various types of teaching styles you are experiencing.

If it was an excellent, engaging module, please let your lecturers know what you enjoyed most. If the module has not met your expectations, explain how things could be improved.

When giving feedback to academic staff, think about your own experiences of receiving feedback on your own work. Reflect on your full experience, and provide constructive suggestions for any changes.

Have you heard of unconscious bias? There can be a tendency to provide higher module evaluation scores for academics that might fit previous ideas of what an academic is like. It is important that you explore any unconscious tendency to stereotype.

Please make sure that any comments remain polite and constructive in line with the Student Code of Behaviour and Disciplinary Procedures:

<https://www.ljmu.ac.uk/~media/sample-sharepoint-libraries/policy-documents/139.pdf?la=en>

Results of the evaluation

Students receive a summary of the results, which will be made available via Canvas.

Evaluations are reviewed by Module Leaders, Programme Leaders and Heads of Department. Module Leaders are encouraged to discuss the evaluation results with students and make changes if needed.

If any changes were made as a result of evaluation, next cohort of students will be informed about that in the modules guides, or at the introductory module lecture.

Your feedback is completely anonymous

Your responses will be collated and anonymised prior to being analysed. The analysis is done by researchers in the Teaching and Learning Academy. The University follows strict guidelines to ensure that all feedback data is stored anonymously and securely, in accordance with the latest General Data Protection Regulations (<https://www.ljmu.ac.uk/about-us/data-protection>).

Please make sure that free-text comments you provide do not reveal any of your personal details – unless you want to be identifiable in your feedback.

If you have a queries about module evaluation, please contact Natalie Holland (N.J.Holland@ljmu.ac.uk).